



Yarm Town Council
 Town Hall
 High Street
 Yarm
 TS15 9AH
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NOTICE OF MEETING

You are hereby summoned to the Annual Meeting of Yarm Town Council to be held at Challoner House, Challoner Road, Yarm **on Friday 22nd August 2025 at 6.30pm.**

Members of the public are invited to attend this meeting.

In accordance with the Openness of Local Government Bodies Regulations 2014, photographing, recording, broadcasting or transmitting the proceedings of a meeting by any means is permitted; the Chair will notify those present of this at the start of the meeting and ask whether they agree to be filmed, recorded or photographed

ANNUAL MEETING AGENDA

1.0	<p>Notice of Meeting: To confirm public notice of the meeting has been given in accordance with schedule 12, paragraph 10 (2) of the LGA 1972.</p>
2.0	<p>Election of a Chair:</p> <ul style="list-style-type: none"> a) To appoint a Chair / Mayor for the following municipal year. b) To complete the signing of the 'Declaration of Acceptance of Office' by the Chair
3.0	<p>Election of a Vice Chair:</p> <ul style="list-style-type: none"> a) To elect the Vice Chair for the following municipal year. b) To complete the signing of the 'Declaration of Acceptance of Office' by the Vice Chair
4.0	<p>Apologies for Absence:</p> <ul style="list-style-type: none"> •

5.0	<p>Code of Conduct Declaration of Interest Dispensation:</p> <p>a) To record declarations of interest from members of any item to be discussed b) To consider, vote upon and record any requests for dispensation</p>
6.0	<p>To note the minutes of the previous Annual Meeting:</p> <p>Minutes from AGM held on 14th May 2024. These minutes were agreed by the former Council members at the previous AGM held on 13th May 2025.</p>
7.0	<p>To elect a Chair to the following committees:</p> <p>a) Allotment Committee b) Cemetery Committee c) Staffing Committee d) Leisure & Culture Committee e) Finance & Governance Committee f) To consider the need for any other committee and appoint a Chair</p>
8.0	<p>To elect members of the Council to serve on the committees with voting rights (all members having attendance and participation rights)</p> <p>a) Allotment Committee (at least 4 members) b) Cemetery Committee (at least 4 members) c) Leisure & Culture Committee (at least 4 members) d) Finance & Governance Committee (currently: all council members) e) Staffing Committee f) Any other Committees (as at 7.00 d) above)</p>
9.0	<p>Election of Lead Councillor for Finance:</p> <ul style="list-style-type: none"> •
10.0	<p>Election of Lead Councillor for Planning & Environment:</p> <ul style="list-style-type: none"> •
11.0	<p>Election of Lead Councillor for Yarm Town Hall Heritage Centre:</p> <ul style="list-style-type: none"> •
12.0	<p>Election of Rate Payer's Representative:</p> <p>a) ask the current Rate Payer's Rep to continue OR b) go out to request any interested parties to come forward for Councillor's to consider</p>

13.0	<p>Appointment of Representatives to Outside Bodies:</p> <p>Examples to consider:</p> <ul style="list-style-type: none"> Liaison with combined Yarm Churches; Yarm Business Forum; Yarm Grammar School Trust etc.)
14.0	<p>Current Policies:</p> <p>Timetable and Arrangements for Review of Policies & Contracts</p>
15.0	<p>Insurance Cover:</p> <ul style="list-style-type: none"> To note the existing insurance cover arrangements. Currently obtaining quotes for renewal.
16.0	<p>Yarm Annual Town / Parish Assembly:</p> <ul style="list-style-type: none"> This was held on 3rd June 2025.
17.0	<p>Confirmation of regular day / time / location for YTC Meetings (incorporating Weigh & Tolls)</p>

The Public Bodies (Admission to Meetings) Act 1960 Sec 1 (2) - A body may, by resolution, exclude the public from a meeting (whether during the whole or part of the proceedings) whenever publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for other special reasons stated in the resolution and arising from the nature of that business or of the proceedings; and where such a resolution is passed, this Act shall not require the meeting to be open to the public during proceedings to which the resolution applies.

Pamela Banks

Town Clerk for Thornaby Town Council.

Friday 15th August 2025