



Yarm Town Council
Town Hall
High Street
Yarm
TS15 9AH
Telephone: +44 (0) 7399 576254

NOTICE OF MEETING

You are hereby summoned to the Annual Parish Meeting of Yarm Town Council
to be held at Challoner House, Challoner Road, Yarm
on Tuesday 5th May 2026 at 6.30pm.

Members of the public are invited to attend this meeting.

ANNUAL PARISH MEETING AGENDA

ITEM 1 2026 APM/01	<p>Notice of Meeting</p> <p>To confirm public notice of the meeting has been given in accordance with schedule 12, paragraph 10 (2) of the LGA 1972.</p> <p>The Public Bodies (Admission to Meetings) Act 1960 Sec 1 (2) - A body may, by resolution, exclude the public from a meeting (whether during the whole or part of the proceedings) whenever publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for other special reasons stated in the resolution and arising from the nature of that business or of the proceedings; and where such a resolution is passed, this Act shall not require the meeting to be open to the public during proceedings to which the resolution applies.</p>
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<p>ITEM 2 2026 APM/02</p>	<p>Recording of this meeting:</p> <p>In accordance with the Openness of Local Government Bodies Regulations 2014, photographing, recording, broadcasting or transmitting the proceedings of a meeting by any means is permitted;</p> <p>This building has internal image only CCTV which will be recording throughout this meeting. We need to ask everyone present, if there are any objections to this meeting being filmed, recorded or photographed.</p> <p>Are any persons present intending to record this meeting via personal phones or laptops: Please declare this intention before we proceed.</p>
<p>ITEM 3 2026 APM/03</p>	<p>Council meeting interruptions:</p> <p>Members of public are reminded that they cannot interrupt this meeting.</p>
<p>ITEM 4 2026 APM/04</p>	<p>Apologies for Absence</p> <ul style="list-style-type: none"> • Members in attendance (including Borough Councillor) • Members' apologies received • Members absent
<p>ITEM 5 2026 APM/05</p>	<p>Election of a Chair</p> <p>a) To appoint a Chair / Mayor for the following municipal year.</p> <p>b) To complete the signing of the 'Declaration of Acceptance of Office' by the Chair</p>
<p>ITEM 6 2026 APM/06</p>	<p>Election of a Vice Chair</p> <p>a) To elect the Vice Chair for the following municipal year.</p> <p>b) To complete the signing of the 'Declaration of Acceptance of Office' by the Vice Chair.</p>

<p>ITEM 7 2026 APM/07</p>	<p>Declaration of interest reconfirm</p> <p>To ask all Council members to recomplete and sign declarations of interest. Any not signed at this meeting will be requested at subsequent meetings.</p>
<p>ITEM 8 2026 APM/08</p>	<p>Acceptance of office for 2026/27</p> <p>To ask all other Council members present to recomplete and acceptance of office.</p>
<p>ITEM 9 2026 APM/09</p>	<p>Code of Conduct Declaration of Interest Dispensation</p> <p>a) To record declarations of interest from members of any item to be discussed</p> <p>b) To consider, vote upon and record any requests for dispensation</p>
<p>ITEM 10 2026 APM/10</p>	<p>To note the minutes of the previous Annual Meeting</p> <p>Minutes from AGM held on 13th May 2025.</p>
<p>ITEM 11 2026 APM/11</p>	<p>To nominate and elect a Chair to the following committees:</p> <p>a) Finance & Governance b) Planning & Environment c) Allotments d) Chapel & cemetery e) Leisure & Culture f) Town Hall & Heritage centre g) Community support h) Staffing i) Any other Committees (Fellowship, Bowling Club)</p>

<p>ITEM 12 2026 APM/12</p>	<p>To elect members of the Council to serve on the committees with voting rights (all members having attendance and participation rights)</p> <ul style="list-style-type: none"> a) Finance & Governance (Minimum 4 members) b) Planning & Environment: (Minimum 2 members) c) Allotment (Minimum 4 members) d) Chapel & cemetery (Minimum 4 members) e) Leisure & Culture (Minimum 4 members) f) Town Hall & Heritage centre (Minimum 4 members) g) Community support (Minimum 4 members) h) Staffing (Minimum 4 members) i) Any other Committees (Fellowship, Bowling Club)
<p>ITEM 13 2026 APM/13</p>	<p>Election of Rate Payer’s Representative</p> <ul style="list-style-type: none"> a) Ask the current Rate Payer’s Rep to continue or b) Consider applications from interested persons
<p>ITEM 14 2026 APM/14</p>	<p>Appointment of Representatives to Outside Bodies Liaison with combined Yarm Churches; Yarm Business Forum; Yarm Grammar School Trust etc.)</p>
<p>ITEM 15 2026 APM/15</p>	<p>Current Policies</p> <p>Timetable and Arrangements for Review of Policies – See document</p>
<p>ITEM 16 2026 APM/16</p>	<p>Insurance Cover</p> <p>To review the existing insurance cover arrangements.</p>
<p>ITEM 17 2026 APM/17</p>	<p>To confirm the date & location of the next ordinary meeting</p> <p>Tuesday 12th May 2026 @ 7pm. Challoner House, Challoner Road, Yarm</p>
<p>ITEM 18 2026 APM/1</p>	<p>Yarm Annual Parish Assembly – To confirm date and time</p> <p>Tuesday 2nd June 7pm Challoner House, Challoner Road, Yarm</p>

Confirmation of regular day / time / location for YTC Ordinary Meetings during 2026/27

FOR DECISION: Start times of all Yarm Council meetings move to 6pm.

FOR DECISION: Add a summer and festive break reducing to 10 ordinary meetings Per Annum.

**ITEM 19
2026 APM/19**

1. Annual Parish Assembly – 2nd June
2. Ordinary meeting 9th June
3. Ordinary meeting 14th July
4. Ordinary meeting 11TH August – FOR DECISION ON REMOVAL
5. Ordinary meeting 8th September
6. Ordinary meeting 13th October
7. Ordinary meeting 10th November
8. Ordinary meeting 8TH December– FOR DECISION ON REMOVAL
9. Ordinary meeting 12th January 2027
10. Ordinary meeting 9th February 2027
11. Ordinary meeting 9th March 2027

Pamela Danks

20th April 2026