



Yarm Town Council
 Yarm Town Hall & Heritage centre
 High Street
 Yarm
 TS15 9AH

NOTICE OF MEETING

You are hereby summoned to a meeting of Yarm Town Council to be held at Challoner House, Challoner Road, Yarm TS15 9DS. Date: Tuesday, 24th March 2026 @ 7.00pm
 Members of the public are invited to attend this meeting.

YARM TOWN COUNCIL EXTRAORDINARY MEETING AGENDA

<p>ITEM 1 2026/72</p>	<p>Notice of Meeting:</p> <p>To confirm public notice of the meeting has been given in accordance with schedule 12, paragraph 10 (2) of the LGA 1972. With the exception of any item identified in this document as containing exempt or confidential information under the Local Government Act 1972 – section 100A (4), members of the public (other than those prohibited from doing so) are entitled to attend this meeting and/or have access to the agenda.</p>
<p>ITEM 2 2026/73</p>	<p>Recording of this meeting:</p> <p>In accordance with the Openness of Local Government Bodies Regulations 2014, photographing, recording, broadcasting or transmitting the proceedings of a meeting by any means is permitted; We need to ask everyone present, if there are any objections to this meeting being filmed, recorded or photographed can they please advise us now.</p> <p>This legislation does state that we can now ask if there are any persons intending to record this meeting and therefore, we would ask that they please declare this intention before we proceed.</p>



<p>ITEM 3 2026/74</p>	<p>Council meeting interruptions:</p> <p>Members of public are reminded that they cannot interrupt this meeting. Please keep any questions for the Council to try to answer until the agenda section dedicated. Members of the public are also invited to submit questions to the rate payer's representative (if in place) who can speak on their behalf in their separate section. This then is giving members of the public two sections of this agenda where questions can be submitted to the Councillors present.</p>
<p>ITEM 4 2026/75</p>	<p>To appoint a Chairman in the absence of the Chair and/or Vice Chair</p> <ul style="list-style-type: none"> •
<p>ITEM 5 2026/76</p>	<p>Apologies for Absence:</p> <p>Councillors are reminded that the Clerk needs to be informed of their absence prior to the meeting, giving reason for non-attendance at any meeting.</p> <ul style="list-style-type: none"> • Members in attendance (including Borough Councilors) • Members' apologies received • Members absent
<p>ITEM 6 2026/77</p>	<p>Code of Conduct Declaration of Interest Dispensation</p> <ul style="list-style-type: none"> • To record declarations of interest from members reference any items on this agenda to be discussed • To consider, vote upon and record any requests for dispensation



<p>ITEM 7 2026/78</p>	<p>To approve signature of minutes previous meetings:</p> <ul style="list-style-type: none"> • Ordinary meeting – Tuesday 10th March 2026.
<p>ITEM 8 2026/79</p>	<p>Items carried forward from previous meeting:</p> <p>QUOTE 2025/33: Review quotes – Town Hall Access control system. Cllr Stephen Dodds</p> <p>QUOTE 2026/2: Review quotes – Allotment shed roof analysis and removal. Cllr Jake Taylor & Cllr Yvonne Pybus</p> <p>QUOTE 2026/3: Review quotes- Memorial wall in Yarm cemetery. Cllr. Hazel Best</p> <p>QUOTE 2025/36: Change of names on Fellowship lease document. Cllr Jake Taylor</p> <p>QUOTE 2026/15: Purchase of four fire extinguishers. Cllr Elaine Dodds</p> <p>QUOTE. 2026/5 Hanging basket watering: Cllr Stephen Dodds.</p> <p>QUOTE 2026/8. Snaiths field - Memorial plaques removal & replacement</p> <p>QUOTE:2026/13. Outside tap fitting for watering hanging baskets.</p> <p>Seating benches & planters installation locations. Review plan. Cllr Hazel Best</p> <p>Cemetery parking bays. Review plan. Cllr Hazel Best</p>
<p>ITEM 9 2026/80</p>	<p>Police Community Support Officer(s)</p> <ul style="list-style-type: none"> • Update



<p>ITEM 10 2026/81</p>	<p>Yarm Allotments: Cllr Yvonne Pybus/ Cllr Hazel Best/ Cllr Marje Blair/ Cllr Christopher Neil</p> <p>UPDATE: Tenants – Any further warnings needing to be issued/ evictions to be considered UPDATE: Waiting list applicants</p> <ul style="list-style-type: none"> • QUOTE 2025/13 Barrier bollard replacement. Paul Blowman to fabricate gate instead of bollards. Review quote • UPDATE: QUOTE 2025/14: Allotment lighting, CCTV cameras • UPDATE: Northumbrian water repair to tap and replace manhole cover. • UPDATE: Replacement of toilet door by Paul Honeyman
<p>ITEM 11 2026/82</p>	<p>Yarm Cemetery & Chapel – Cllr Hazel Best/ Cllr Marje Blair/ Cllr Christopher Neil/ Cllr Aiden Pybus/ Councillor Yvonne Pybus</p> <ul style="list-style-type: none"> • UPDATE: QUOTE 2025/19. St Mary Magdelene Tomb & letter sent to Diocese • QUOTE 2026/12: Reducing of trees Churchyard. Cllr Hazel Best
<p>ITEM 12 2026/83</p>	<p>Leisure & Culture: Cllr Stephen Nealon/ Cllr Elaine Dodds/ Cllr Stephen Dodds/ Cllr Aiden Pybus/ Cllr Yvonne Wallace</p> <p>UPDATE: QUOTE 2026/6: Christmas lighting for Spital. Cllr John Coulson</p>
<p>ITEM 13 2026/84</p>	<p>Yarm Town Hall & Heritage centre: Cllr Stephen Nealon / Cllr Aiden Pybus/ Cllr Yvonne Pybus/ Cllr Jake Taylor/ Cllr Malcolm Palmer</p> <ul style="list-style-type: none"> • Fire risk assessment is required.
<p>ITEM 14 2026/85</p>	<p>Yarm Fellowship Hall. Cllr Malcolm Palmer/Cllr Jake Taylor/ Cllr Marje Blair/ Cllr Elaine Dodds/ Cllr Christopher Neil/ Cllr Yvonne Pybus</p> <ul style="list-style-type: none"> •



<p>ITEM 15 2026/86</p>	<p>Yarm Bowling Club Cllr Stephen Nealon</p> <ul style="list-style-type: none"> • Any updates
<p>ITEM 16 2026/87</p>	<p>Council community support committee: Cllr Jake Taylor, Cllr Yvonne Wallace, Cllr Marje Blair, Cllr Yvonne Pybus.</p> <ul style="list-style-type: none"> • Plans for the presentation to the first recipient of the monthly community star award.
<p>ITEM 17 2026/88</p>	<p>Yarm Town Council – Policy & Document review/ ratify</p> <ul style="list-style-type: none"> • Asset list • Risk register • Allotment rules & regulations. • Community support committee – Terms of reference and policy • Financial regulations • HR policy • Reserves • Volunteers TOR & policy
<p>ITEM 18 2026/89</p>	<p>Rate Payers representative.</p> <ul style="list-style-type: none"> • Any updates on applications for the role
<p>ITEM 19 2026/90</p>	<p>Adjournment - Questions from the Public</p> <ul style="list-style-type: none"> • Any questions
<p>ITEM 20 2026/91</p>	<p>Other items for information and consideration.</p>



<p>ITEM 21 2026/ 92</p>	<p>To confirm the date, time and location of the next YTC meetings:</p> <ul style="list-style-type: none"> • Ordinary Council meeting Tuesday 14th April 2026, 7pm at Challoner House, Challoner Road, Yarm TS15 9DS
<p>ITEM 22 2026/ 93</p>	<p>Motion to move to a closed session. As per Schedule 12A of the Local Government Act 1972.</p> <p>Due to confidential information being discussed which must only be heard by Council members & minute taker. Minutes of this part of this meeting will not be taken or publicised due to confidential matters being discussed.</p>