



Yarm Town Council
 Yarm Town Hall & Heritage centre
 High Street
 Yarm
 TS15 9AH

NOTICE OF MEETING

You are hereby summoned to a meeting of Yarm Town Council to be held at
 Challoner House, Challoner Road, Yarm TS15 9DS. Date: Tuesday, 10th March 2026 @ 7.00pm
 Members of the public are invited to attend this meeting.

YARM TOWN COUNCIL ORDINARY MEETING AGENDA

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| <p>ITEM 1 2026/58</p> | <p>Notice of Meeting:</p> <p>To confirm public notice of the meeting has been given in accordance with schedule 12, paragraph 10 (2) of the LGA 1972. With the exception of any item identified in this document as containing exempt or confidential information under the Local Government Act 1972 – section 100A (4), members of the public (other than those prohibited from doing so) are entitled to attend this meeting and/or have access to the agenda.</p> |
| <p>ITEM 2 2026/59</p> | <p>Recording of this meeting:</p> <p>In accordance with the Openness of Local Government Bodies Regulations 2014, photographing, recording, broadcasting or transmitting the proceedings of a meeting by any means is permitted; We need to ask everyone present, if there are any objections to this meeting being filmed, recorded or photographed can they please advise us now.</p> <p>This legislation does state that we can now ask if there are any persons intending to record this meeting and therefore, we would ask that they please declare this intention before we proceed.</p> |
| <p>ITEM 3 2026/60</p> | <p>Council meeting interruptions:</p> <p>Members of public are reminded that they cannot interrupt this meeting. Please keep any questions for the Council to try to answer until the agenda section dedicated. Members of the public are also invited to submit questions to the rate payer's representative (if in place) who can speak on their behalf in their separate section. This then is giving members of the public two sections of this agenda where questions can be submitted to the Councillors present.</p> |



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| <p>ITEM 4 2026/61</p> | <p>To appoint a Chairman in the absence of the Chair and/or Vice Chair</p> <ul style="list-style-type: none"> • |
| <p>ITEM 5 2026/62</p> | <p>Apologies for Absence:</p> <p>Councillors are reminded that the Clerk needs to be informed of their absence prior to the meeting, giving reason for non-attendance at any meeting.</p> <ul style="list-style-type: none"> • Members in attendance (including Borough Councilors) • Members' apologies received Cllr Stephen Nealon – Holiday • Members absent |
| <p>ITEM 6 2026/63</p> | <p>Code of Conduct Declaration of Interest Dispensation</p> <ul style="list-style-type: none"> • To record declarations of interest from members reference any items on this agenda to be discussed • To consider, vote upon and record any requests for dispensation |
| <p>ITEM 7 2026/64</p> | <p>To approve signature of minutes previous meetings:</p> <ul style="list-style-type: none"> • Ordinary meeting – Tuesday 10th February 2026. |
| <p>ITEM 8 2026/65</p> | <p>Police Community Support Officer(s)</p> <ul style="list-style-type: none"> • Update |



Items carried forward from previous meeting:

- QUOTE 2025/22: Review quotes stairlift. Cllr Stephen. Dodds
- QUOTE 2025/23: Review quotes - Town Clerk office area privacy & security screening. Cllr Stehen Dodds
- QUOTE 2025/24: Review quotes - Meeting table & chairs for upstairs floor. Cllr Yvonne. Wallace
- QUOTE 2025/33: Review quotes – Access control system. Cllr Stephen Dodds
- QUOTE 2026/2: Review quotes – Allotment shed roof analysis and removal. Cllr Yvonne Pybus & Stephen Dodds
- QUOTE 2026/3: Review quotes- Memorial wall in Yarm cemetery. Cllr. Hazel.Best & Cllr Stephen.Dodds

- Update on QUOTE 2025/36: Change of names on Fellowship lease document. Cllr Jake Taylor
- UPDATE: Seating benches & planters. Review plan. Cllr Hazel.Best
- UPDATE: Cemetery parking bays. Review plan. Cllr Hazel.Best

Policies to be ratified

ITEM 9 2026/66

1. Cemetery rules & regulations.
2. Allotment rules & regulations.
3. Finance & Governance Terms of Reference.
4. Data Protection Policy.
5. Volunteer Policy and Terms of Reference.
6. Volunteer Agreement.
7. Recruitment Policy.
8. Councillor Expenses Policy
9. Rate payers representative policy.

FOR DECISION: Creation of a Council Community support committee. Cllr Jake Taylor



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| <p>Item 10 2026/70</p> | <p>Council Finances Cllr Malcolm Palmer/ Cllr Elaine Dodds/ Cllr Jake Taylor/ Cllr Yvonne Wallace.</p> <ol style="list-style-type: none"> 1. SAGE statement of accounts for signature 2. Bank statement for February for signature 3. CCLA investment last statement update <ul style="list-style-type: none"> • UPDATES: <ol style="list-style-type: none"> 1. Town hall landline reinstatement. • FOR DECISION: Quote 2026/4 for filling of hanging baskets • FOR DECISION: Contribution towards water for hanging baskets 20274/ 2025 summer season. • FOR DECISION: Town Clerk mobile phone contract renewal. Quote 2026/10 • FOR DECISION: Town Clerk working area facilities. QUOTE 2026/14 • FOR DECISION: Purchase of four fire extinguishers. QUOTE 2026/15 |
| <p>ITEM 11 2026/71</p> | <p>Planning & Environment: Cllr Stephen Dodds/ Cllr Stephen Nealon</p> <ul style="list-style-type: none"> • Planning Applications & Lists update • UPDATE: High Street renovation • UPDATE: Housing estate plans • Hanging basket filling. QUOTE 2026/4 Cllr Jake Taylor • Hanging basket watering. QUOTE. 2026/5 Cllr Stephen Dodds <p><u>Snaiths field:</u></p> <ul style="list-style-type: none"> • UPDATE: Memorial plaques – removal/ replacement. QUOTE 2026/8 <p><u>Willeys flats field:</u></p> <p><u>True lovers walk</u></p> |
| <p>ITEM 12 2026/72</p> | <p>Adjournment - Questions from the Public</p> <ul style="list-style-type: none"> • Any questions |



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| ITEM 13 2026/73 | Other items for information and consideration. |
| ITEM 14 2026/74 | To confirm the date, time and location of the next YTC meetings: <ul style="list-style-type: none">• Extraordinary Council meeting Tuesday 24th March 2026, 7pm at Challoner House, Challoner Road, Yarm TS15 9DS• Ordinary Council meeting Tuesday 14th April 2026, 7pm at Challoner House, Challoner Road, Yarm TS15 9DS |