



Yarm Town Council
 Yarm Town Hall & Heritage centre
 High Street
 Yarm
 TS15 9AH

NOTICE OF MEETING

You are hereby summoned to a meeting of Yarm Town Council to be held at
 Challoner House, Challoner Road, Yarm TS15 9DS. Date: Tuesday, 10th February 2026 @ 7.00pm
 Members of the public are invited to attend this meeting.

YARM TOWN COUNCIL ORDINARY MEETING AGENDA

2026/36	<p>Notice of Meeting:</p> <p>To confirm public notice of the meeting has been given in accordance with schedule 12, paragraph 10 (2) of the LGA 1972. With the exception of any item identified in this document as containing exempt or confidential information under the Local Government Act 1972 – section 100A (4), members of the public (other than those prohibited from doing so) are entitled to attend this meeting and/or have access to the agenda.</p>
2026/37	<p>Recording of this meeting:</p> <p>In accordance with the Openness of Local Government Bodies Regulations 2014, photographing, recording, broadcasting or transmitting the proceedings of a meeting by any means is permitted; We need to ask everyone present, if there are any objections to this meeting being filmed, recorded or photographed can they please advise us now.</p> <p>This legislation does state that we can now ask if there are any persons intending to record this meeting and therefore, we would ask that they please declare this intention before we proceed.</p>
2026/38	<p>Council meeting interruptions:</p> <p>Members of public are reminded that they cannot interrupt this meeting. Please keep any questions for the Council to try to answer until the agenda section dedicated. Members of the public are also invited to submit questions to the rate payer's representative (if in place) who can speak on their behalf in their separate section. This then is giving members of the public two sections of this agenda where questions can be submitted to the Councillors present.</p>



2026/39	<p>To appoint a Chairman in the absence of the Chair and/or Vice Chair</p> <ul style="list-style-type: none"> •
2026/40	<p>Apologies for Absence:</p> <ul style="list-style-type: none"> • Members in attendance (including Borough Councillors) • Members' apologies received • Members absent
2026/41	<p>Code of Conduct Declaration of Interest Dispensation</p> <ul style="list-style-type: none"> • To record declarations of interest from members of any item to be discussed • To consider, vote upon and record any requests for dispensation
2026/42	<p>To approve signature of minutes previous meetings:</p> <ul style="list-style-type: none"> • Precept meeting – Tuesday 6th January 2026 • Ordinary meeting – Tuesday 13th January 2026.
2026/43	<p>Police Community Support Officer(s)</p> <ul style="list-style-type: none"> • Update
2026/44	<p>Council Finances Cllr Malcolm Palmer/ Cllr Elaine Dodds/ Cllr Jake Taylor/ Cllr Yvonne Wallace.</p> <ol style="list-style-type: none"> 1. Statement of accounts for signature 2. CCLA investment statement update 3. SAGE implementation input of this FY accounts - Update 4. QUOTE 2025/33: Town Hall WIFI contract renewal - Update on quotes 5. Committee expenditure & receipts. Councilors inform Finance of anything incoming or outgoing to assist bank reconciliation. 6. FOR DECISION: Community Grant Application – James Mills, Zebby Digital requesting £1200 - AWAITING paperwork from YVONNE W 7. Mayor has refunded £120.00 back to Yarm Town Council for all Chair and Vice Chair attending the SBC Mayor's Ball. Other Councillor attending paid own tickets.



2026/45	<p>Planning & Environment: Cllr Stephen Dodds/ Cllr Stephen Nealon</p> <ul style="list-style-type: none"> • Planning Applications & Lists update • High Street renovation – Any update following consultations • Housing estate plans – Any update • Neighbourhood Plan • Saving Yarm petition – Any update (Cllr Yvonne Wallace) • Yarm flood gate install & maintenance end Jan 26 • QUOTE 2025/12: Grass cutting and maintenance. Review quotes for next FY. • Yarm river pontoons – Any update from Borough Council members. • West Street riverside path gabions installation request. • Community payback scheme – Cllr Jake Taylor • Yarm High Street Hanging Baskets – purchase & watering – Cllr Jake Taylor <p><u>Snaiths field:</u></p> <ul style="list-style-type: none"> • Play area renovation– Meeting with SBC to discuss but no date yet. • FOR DECISION: Memorial bench installation. Email request received. • Service level agreements - Any updates on findings • QUOTE: 2025/34 Metal bench. Review quotes for remedial works on wording. Still in progress • QUOTE: 2026/1 Review Metal gates replacement. quotes for fabrication and re installation. Original gates removed by SBC and never reinstated.
2026/46	<p>Yarm Allotments: Cllr Yvonne Pybus/ Cllr Hazel Best/ Cllr Marje Blair/ Cllr Christopher Neil</p> <p>UPDATE: Annual payment letters for 2026/27 feedback UPDATE: Tenants – Any further warnings needing to be issued/ evictions to be considered UPDATE: Plots needing clearing/ skip requirement UPDATE: Waiting list applicants</p> <p>FOR DECISION – Shed roof removal, containing asbestos. Following allotment holder request.</p> <ul style="list-style-type: none"> • UPDATE: QUOTE 2025/13 Barrier bollard replacement – Review any quotes obtained (Cllr Stephen Dodds speaking to SBC) • UPDATE: QUOTE 2025/14: Allotment lighting, CCTV cameras – Review quotes obtained • UPDATE: QUOTE 2025/35 Cage around allotment tap - Review quotes obtained



2026/47	<p>Yarm Cemetery & Chapel – Cllr Hazel Best/ Cllr Marje Blair/ Cllr Christopher Neil/ Cllr Aiden Pybus/ Councillor Yvonne Pybus</p> <ul style="list-style-type: none"> • UPDATE: QUOTE 2025/15: Memorial Pet Garden. • UPDATE: QUOTE 2025/19. St Mary Magdelene Churchyard. Tomb restoration. Diocese requirements and quote up to £6k. • UPDATE: QUOTE 2025/20: Yarm cemetery gates repairs. (Cllr S Dodds) • UPDATE: Seating benches & planters donated. Review plan • UPDATE: Cemetery parking bays. • UPDATE Chapel roof repairs.
2026/48	<p>Leisure & Culture: Cllr Stephen Nealon/ Cllr Elaine Dodds/ Cllr Stephen Dodds/ Cllr Aiden Pybus/ Cllr Yvonne Wallace</p> <ul style="list-style-type: none"> • Update on meeting with RBL to discuss plans for reading names on 11th November 2026. • Update events meeting with SBC re props for 2026 Christmas • Update on Yarm School and SBC Christmas events dates. • Confirmed date for Christmas light switch on • Yarm Gala - Cllr Marje Blair proposal • FOR DECISION: MoP suggestion to cease fair or pay reimbursement for disturbance.
2026/49	<p>Yarm Town Hall & Heritage centre: Cllr Stephen Nealon / Cllr Aiden Pybus/ Cllr Yvonne Pybus/ Cllr Jake Taylor/ Cllr Malcolm Palmer</p> <ul style="list-style-type: none"> • Meeting with Volunteers - Any update • Offer of volunteer training. • Old Civic chains. What to do with them. • Update on progress of the new Yarm Town Council website creation • Cleaner. Candidate found. Cllr Jake Taylor to present options. • QUOTE 2025/22: Review quotes - Accessibility issues with upper floor. Cllr S. Dodds • QUOTE 2025/23: Review quotes - Town Clerk office area privacy & security screening. Cllr S. Dodds • QUOTE 2025/24: Review quotes - Meeting table & chairs for upstairs floor. Cllr Y. Wallace • QUOTE 2025/33: Review quotes – Access control system to record key holder/ volunteer users of the building entry and exit times



2026/50	<p>Yarm Fellowship Hall. Cllr Malcolm Palmer/Cllr Jake Taylor/ Cllr Marje Blair/ Cllr Elaine Dodds/ Cllr Christopher Neil/ Cllr Yvonne Pybus</p> <ul style="list-style-type: none"> • Update on QUOTE 2025/36: Change of names on lease document. • Update on QUOTE 2025/37: Internal wooden bifold door repairs. Cllr Jake Taylor • Update on QUOTE 2025/38: Exterior fencing repairs/ replacement – Cllr Jake Taylor
2026/51	<p>Yarm Bowling Club Cllr Stephen Nealon</p> <ul style="list-style-type: none"> • Any updates
2026/52	<p>Yarm Town Council – Policy & Document reviews/ agreements</p> <p>FOR DECISION: Creation of a Council standards Committee Would need to implement a Terms of reference & Policy for Council standards committee.</p> <p><u>Below policies to be reviewed and ratified if ready for meeting.</u></p> <p>FOR DECISION ON REVISIONS: Standing orders FOR DECISION ON REVISIONS: Cemetery rules & regulations FOR DECISION ON REVISIONS: Allotment rules & regulations FOR DECISION ON REVISIONS: Financial Regulations FOR DECISION ON REVISIONS: Finance & Governance Terms of Reference FOR DECISION ON REVISIONS: Data Protection Policy</p> <p>FOR DECISION ON ADOPTION - Volunteer Policy and Terms of Reference FOR DECISION ON ADOPTION - Volunteer Agreement FOR DECISION ON ADOPTION – Recruitment Policy FOR DECISION ON ADOPTION – Councillor Expenses Policy FOR DECISION ON ADOPTION – Rate payers representative policy</p>
2026/53	<p>Rate Payers representative questions.</p> <p>FOR DECISION: Application received.</p>
2026/54	<p>Adjournment - Questions from the Public</p> <ul style="list-style-type: none"> • Any questions



2026/55	Other items for information and consideration.
2026/56	<p>To confirm the date, time and location of the next YTC meetings:</p> <ul style="list-style-type: none"> • Ordinary Council meeting Tuesday 10th March 2026, 7pm at Challoner House, Challoner Road, Yarm TS15 9DS
2026/57	<p>Motion to move to a closed session. As per Schedule 12A of the Local Government Act 1972. Due to confidential information being discussed which must only be heard by Council members & minute taker.</p>