



Yarm Town Council
Yarm Town Hall & Heritage centre
High Street
Yarm
TS15 9AH

NOTICE OF MEETING

You are hereby summoned to a meeting of Yarm Town Council to be held at
Yarm Methodist Chapel, Chapel Yard, Yarm TS15 9AJ
Date: Tuesday, 11th November 2025 @ 7.00pm
Members of the public are invited to attend this meeting.

YARM TOWN COUNCIL ORDINARY MEETING AGENDA

1.	<p>Notice of Meeting:</p> <p>To confirm public notice of the meeting has been given in accordance with schedule 12, paragraph 10 (2) of the LGA 1972. With the exception of any item identified in this document as containing exempt or confidential information under the Local Government Act 1972 – section 100A(4), members of the public (other than those prohibited from doing so) are entitled to attend this meeting and/or have access to the agenda.</p>
2.	<p>Recording of this meeting:</p> <p>In accordance with the Openness of Local Government Bodies Regulations 2014, photographing, recording, broadcasting or transmitting the proceedings of a meeting by any means is permitted; We need to ask everyone present, if there are any objections to this meeting being filmed, recorded or photographed.</p>
3.	<p>Council meeting interruptions:</p> <p>Members of public are reminded that they cannot interrupt this meeting. Please keep any questions for the Council to try to answer until the agenda section dedicated. Members of the public are also invited to submit questions to the rate payers representative Karen Shields who can speak on their behalf in their separate section. This then is giving members of the public two sections of this agenda where questions can be asked.</p>
4.	<p>To appoint a Chairman in the absence of the Chair and/or Vice Chair</p> <ul style="list-style-type: none">•

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5.	<p>Apologies for Absence:</p> <ul style="list-style-type: none"> • Members in attendance • Members’ apologies received Cllr Yvonne Wallace is on holiday • Members absent
6.	<p>Code of Conduct Declaration of Interest Dispensation</p> <ul style="list-style-type: none"> • To record declarations of interest from members of any item to be discussed • To consider, vote upon and record any requests for dispensation
7.	<p>To approve signature of minutes previous meetings:</p> <ul style="list-style-type: none"> • Ordinary meeting – Tuesday 14th October 2025.
8.	<p>Town Council personnel: Cllr Elaine Dodds/ Cllr Stephen Dodds/ Cllr Jake Taylor/ Cllr Yvonne Wallace</p> <ol style="list-style-type: none"> 1. Town clerk role recruitment update on candidates applied
9.	<p>Council Finances Cllr Malcolm Palmer/ Cllr Elaine Dodds/ Cllr Jake Taylor/ Cllr Yvonne Wallace.</p> <ol style="list-style-type: none"> 1. Statement of accounts 2. Bank Reconciliations 3. Income and Expenditure. 4. CCLA investment statement. 5. AGAR 2024/25 results and lack of pre submission agreement. 6. UPDATE ON PROGRESS Preparation of forecast for income v expenditure for 2026/27 7. Utility providers contract periods. Review dates 8. FOR DECISION: Internal auditor of accounts – Review quotations
10.	<p>Planning & Environment: Cllr Stephen Dodds/ Cllr Stephen Nealon</p> <ul style="list-style-type: none"> • UPDATE ON PROGRESS Preparation of forecast for income v expenditure for 2026/27 • Planning Applications & Lists update • High Street renovation plans on hold – Any update • Housing estate plans– Any update • Saving Yarm petition – Any update (Cllr Yvonne Wallace) • Snaiths field renovation– Any update

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	<ul style="list-style-type: none"> • Snaiths field CCTV installation– Any update on how this can be achieved • Snaiths field service level agreements- Any updates • Christmas lights installation of new power source on bridge side of Town Hall. • Grass cutting and maintenance quotes for next FY. • Metal bench on Snaiths field, can the wording be reviewed.
<p>11.</p>	<p>Yarm Allotments: Cllr Yvonne Pybus/ Cllr Hazel Best/ Cllr Marje Blair/ Cllr Christopher Neil</p> <ul style="list-style-type: none"> • UPDATE ON PROGRESS Preparation of forecast for income v expenditure for 2026/27 • Skip requirement. One was delivered 22nd October. • FOR DECISION: Barrier bollard replacement – Review quotes obtained • FOR DECISION: Lighting, CCTV cameras and new post for top allotments– Review quotes obtained <p>UPDATE: Warnings issued UPDATE: Evictions UPDATE: Plots needing clearing UPDATE: Additional skips needed. UPDATE: Annual rates levied for 2025/26</p>
<p>12.</p>	<p>Yarm Cemetery & Chapel – Cllr Hazel Best/ Cllr Marje Blair/ Cllr Christopher Neil/ Cllr Aiden Pybus/ Councillor Yvonne Pybus</p> <ul style="list-style-type: none"> • UPDATE ON PROGRESS Preparation of forecast for income v expenditure for 2026/27 • Tomb restoration. St Mary Magdelene Churchyard. Review any plans. • Memorial Pet Garden. Review any plans. • Seating benches being funded by member of public and The Keys- Any updates.
<p>13.</p>	<p>Leisure & Culture: Cllr Stephen Nealon/ Cllr Elaine Dodds/ Cllr Stephen Dodds/ Cllr Aiden Pybus/ Cllr Yvonne Wallace</p> <ul style="list-style-type: none"> • UPDATE ON PROGRESS Preparation of forecast for income v expenditure for 2026/27 • Yarm Fair – feedback on event • Remembrance Day – feedback on event • Christmas lights switch on plans. <ul style="list-style-type: none"> a. Time of switch on. b. Switch on MoP arrangement • 2026 – Management of events – Need to commence quotation process

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14.	<p>Yarm Town Hall & Heritage centre: Cllr Stephen Nealon / Cllr Aiden Pybus/ Cllr Yvonne Pybus/ Cllr Jake Taylor</p> <ul style="list-style-type: none">• UPDATE ON PROGRESS Preparation of forecast for income v expenditure for 2026/27• Accessibility issues with upper floor. How to address• Meeting with Volunteers• Cleaner for centre inside and windows. Review quotes
15.	<p>Yarm Fellowship Hall. Cllr Jake Taylor/ Cllr Marje Blair/ Cllr Elaine Dodds/ Cllr Christopher Neil/ Cllr Yvonne Pybus</p> <ul style="list-style-type: none">• Meeting planned 20/11/25• Letter re advertising banners• Amended contract with new names•
16.	<p>Yarm Bowling Club Cllr Stephen Nealon</p> <ul style="list-style-type: none">• To receive the signed lease for the Yarm Bowling Club, from the club directors.
17.	<p>Yarm Town Council – Policy & Document reviews/ agreements</p> <ul style="list-style-type: none">• FOR DECISION: Creation of a Council standards committee.• FOR DECISION ON ADOPTION: CCTV policy• FOR DECISION ON ADOPTION: Absence policy• FOR DECISION ON ADOPTION: Confidentiality & disclosure• FOR DECISION ON ADOPTION: Annual leave• FOR DECISION ON ADOPTION: Anti bullying & harassment• FOR DECISION ON ADOPTION: Community grant policy• FOR DECISION ON ADOPTION: Council meeting attendance policy• FOR DECISION ON ADOPTION: Council Press & Media policy• FOR DECISION ON REVISIONS: Standing orders• FOR DECISION ON REVISIONS: Financial regulations• FOR DECISION ON REVISIONS: Cemetery rules & regulations• FOR DECISION ON REVISIONS: Allotment rules & regulations• FOR DECISION ON REVISIONS: Complaints policy• FOR DECISION ON REVISIONS: Code of conduct

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18.	Rate Payers representative questions. <ul style="list-style-type: none">• No representative in place, awaiting applications.
19.	Adjournment - Questions From the Public <ul style="list-style-type: none">• Any questions
20.	Other items for information and consideration. <ul style="list-style-type: none">•
21.	To confirm the date, time and location of the next YTC meeting: <ul style="list-style-type: none">• Tuesday 9th December 7pm Yarm Methodist Chapel, Chapel Yard, Yarm TS15 9AJ

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