

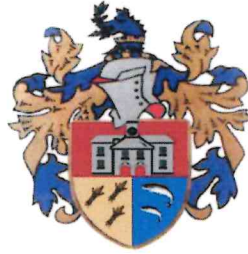
Minutes of a meeting of Yarm Town Council held at
Challoner House,
Challoner Rd.,
Yarm, TS15 9DS.
Date: Tuesday, 13TH May 2025
Time: 6.30pm
 Members of the public were invited to
 attend the meeting
SIGNED: Pamela Danks. Town Clerk (interim cover)

Yarm Town Council
 Town Hall
 High Street
 Yarm
 TS15 9AH

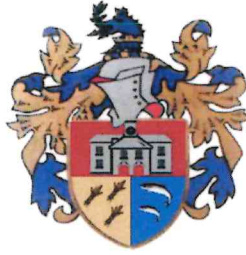
Yarm Town Council Annual Parish Meeting Minutes

1.	<p>Recording of Meeting</p> <p>In accordance with the Openness of Local Government Bodies Regulations 2014, photographing, recording, broadcasting or transmitting the proceedings of a meeting by any means is permitted; the Chair will notify those present of this at the start of the meeting and ask whether they agree to be filmed, recorded or photograph</p>
2.	<p>Notice of Meeting</p> <p>It was confirmed that public notice of the meeting was given in accordance with schedule 12, paragraph 10 (2) of the LGA 1972.</p>
3.	<p>Public attendance:</p> <p>With the exception of any item identified as containing exempt or confidential information under the Local Government Act 1972 – section 100A(4), members of the public (other than those prohibited from doing so) are entitled to attend this meeting and/or have access to the agenda</p>
4.	<p>IN ATTENDANCE:</p> <p>Councillor Philip Addison Councillor Steve Atkinson Councillor Marje Blair Councillor John Coulson Councillor Joyce Hardy Councillor Peter Monck Councillor Brian Newcombe (2024/25 Chairman) Councillor Yvonne Pybus Councillor Barbara Wegg Councillor Robert Wegg.</p>

SIGNED AS AN ACCURATE RECORD OF THE MEETING HELD *P Danks*.....DATE OF SIGNATURE 10/06/25

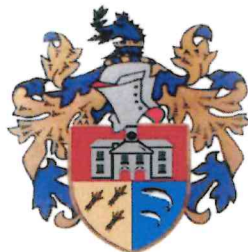


	<p>Town Clerk (Interim cover) Pam Danks – Minute taker</p> <p>ABSENT: Councillor Pam Smailes – On holiday.</p>
5.	<p>Election of a Chair</p> <p>a) To appoint a Chairman / Mayor for the following municipal year. Councillor John Coulson was proposed</p> <ul style="list-style-type: none">• Nominated by Councillor Philip Addison.• Seconded by Councillor Steve Atkinson <p>3 Councillors abstained from voting. Motion to appoint was carried.</p> <p>b) ‘Declaration of Acceptance of Office’ was signed by the Chair</p> <p>Councillor Steve Atkinson expressed his thanks to the outgoing Chairman Councillor Brian Newcombe.</p>
6.	<p>Election of a Vice Chair</p> <p>a) To elect the Vice Chair for the following municipal year. Councillor Peter Monck was proposed</p> <ul style="list-style-type: none">• Nominated by Councillor Philip Addison.• Seconded by Councillor Joyce Hardy <p>b) ‘Declaration of Acceptance of Office’ was signed by the Vice Chair</p>
7.	<p>Apologies for Absence: No apologies of absence were received. Councillor Pam Smailes was noted as being on annual leave</p>
8.	<p>Code of Conduct Declaration of Interest Dispensation</p> <p>Councillor Peter Monck. Non pecuniary interest in St Mary Magdalene Church and churchyard. Non prejudicial interest as a deed holder at Yarm Cemetery. Also a member appointed to Yarm grammar school trust.</p> <p>Councillor Bob Wegg. Non pecuniary interest in items 7.7 & 8 of this agenda Councillor Barbara Wegg. Non pecuniary interest in items 7.7 & 8 of this agenda</p> <p>No considerations or votes upon requests for dispensation were made.</p> <p>All Councillor present at this meeting completed and signed forms A & B register of interests during the meeting.</p>

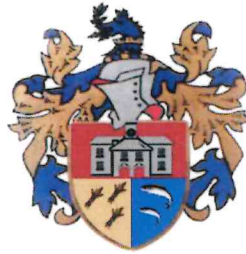


9.	<p>To note the minutes of the previous Annual Meeting</p> <p>All Councillors in attendance agreed Minutes from AGM held on 14th May 2024. Agreed at meeting 11th June 2024 should be accepted as a true and accurate record.</p>
10.	<p>To elect a Chair to the following committees:</p> <p>a) Allotment Committee Councillor Yvonne Pybus</p> <ul style="list-style-type: none">• Nominated by Councillor Peter Monck• Seconded by Councillor Joyce Hardy <p>b) Cemetery Committee Councillor Barbara Wegg has expressed her wish to relinquish her role as Chairman but will continue to cover until a new Chairman is appointed.</p> <p>Councillor Steve Atkinson extended thanks for Councillor Barbara Wegg support in this area. Councillors decided to defer decision on appointing a Chairman until a new Town Clerk is appointed and make an assessment if a committee is needed.</p> <p>c) Staffing Committee Councillor John Coulson</p> <ul style="list-style-type: none">• Nominated by Councillor Steve Atkinson• Seconded by Councillor Joyce Hardy <p>d) Leisure & Culture Committee Councillor Pam Smailes has expressed her wish to stand down from her role as Chairman. Councillors decided to defer decision on appointing a new Chairman</p> <p>e) Finance & Governance Committee Councillor Philip Addison</p> <ul style="list-style-type: none">• Nominated by Councillor John Coulson• Seconded by Councillor Joyce Hardy <p>All Council members in attendance agreed this appointment by show of hands voting.</p> <p>f) To consider the need for any other committee and appoint a Chair No other considerations were made</p>
11.	<p>To elect members of the Council to serve on the committees with voting rights (all members having attendance and participation rights)</p> <p>a) Allotment Committee (at least 4 members)</p> <ul style="list-style-type: none">• Councillor Joyce Hardy• Councillor Brian Newcome• Councillor Philip Addison• Councillor Marje Blair <p>Councillor Brian Newcombe was not proposed or added.</p>

SIGNED AS AN ACCURATE RECORD OF THE MEETING HELD.....*B Newcome*.....DATE OF SIGNATURE.....10/06/25.....



	<p>b) Cemetery Committee (at least 4 members)</p> <ul style="list-style-type: none">• Non appointed <p>c) Leisure & Culture Committee (at least 4 members)</p> <ul style="list-style-type: none">• Non appointed <p>d) Finance & Governance Committee (currently: all council members)</p> <ul style="list-style-type: none">• All Councillor's to continue as current. <p>e) Staffing Committee</p> <ul style="list-style-type: none">• Councillor Marje Blair• Councillor Peter Monck <p>Councillor Steve Atkinson has asked to be removed from this committee.</p> <p>f) Any other Committees (as at 7.00 d) above)</p> <p>No other considerations were made</p>
12.	<p>Election of Lead Councillor for Finance</p> <ul style="list-style-type: none">• Councillor Philip Addison <p>All Council members in attendance agreed this appointment by show of hands voting.</p>
13.	<p>Election of Lead Councillor for Planning & Environs</p> <ul style="list-style-type: none">• Councillor Peter Monck <p>All Council members in attendance agreed this appointment by show of hands voting.</p>
14.	<p>Election of Lead Councillor for Yarm Town Hall Heritage Centre</p> <ul style="list-style-type: none">• Councillor Peter Monck <p>All Council members in attendance agreed this appointment by show of hands voting.</p>
15.	<p>Election of Rate Payer's Representative</p> <p>Member of public in role requested that she be removed from this voluntary role as she feels the role brings no benefit to the community.</p> <p>Councillors decided to defer decision on appointing this role while they consider its need. A role profile would need to be created and reviewed to evaluate the role and its remit.</p> <p>Councillor Steve Atkinson expressed his thanks to member of public for her support while in this role.</p>
16.	<p>Appointment of Representatives to Outside Bodies</p> <p>Liaison with combined Yarm Churches; Yarm Business Forum; Yarm Grammar School Trust etc.)</p> <ul style="list-style-type: none">• Councillor Peter Monck



	All Council members in attendance agreed this appointment by show of hands voting.
17.	Current Policies Timetable and Arrangements for Review of Policies & Contracts is to be deferred until the new Town Clerk is appointed. Councillor Steve Atkinson advises that a new contract of employment has been drafted for use when new Town Clerk is appointed
18.	Insurance Cover Councillor Philip Addison advises that the quote in from Gallagher has been received. Budget figure for insurance is £7240.00 Quoted figure received is £7315.00 and this now includes the bowling club which wasn't on policy last year. DECISION: All Council members in attendance agreed to accept and renew via this quote by show of hands voting.
19.	Yarm Annual Town / Parish Assembly All Council members in attendance agreed the date for this assembly is Tuesday 3 rd June 2025 6.30pm at Challoner House.
20.	Confirmation of regular day / time / location for YTC Meetings (incorporating Weigh & Tolls) All Council members in attendance agreed the that meetings should be held on 2 nd Tuesday of each month at 6.30pm. Venue to remain as at Challoner House.
21.	Next meeting: The next meeting of Yarm Town Council is at 7.00pm on Tuesday 3 rd June to be held at Challoner House, Challoner Rd, Yarm. TS15 9EL
22.	The Public Bodies (Admission to Meetings) Act 1960 Sec 1 (2) A body may, by resolution, exclude the public from a meeting (whether during the whole or part of the proceedings) whenever publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for other special reasons stated in the resolution and arising from the nature of that business or of the proceedings; and where such a resolution is passed, this Act shall not require the meeting to be open to the public during proceedings to which the resolution applies.