

NOTICE OF MEETING

You are hereby summoned to a meeting of
Yarm Town Council to be held at

**Challoner House,
Challoner Rd.,
Yarm, TS15 9DS.**

Date: Tuesday, 11th March 2025

Time: 7pm

Members of the public are invited to
attend the meeting

SIGNED: Juliet Johnson, Proper Officer to YTC



Yarm Town Council
Town Hall
High Street
Yarm
TS15 9AH

In accordance with the Openness of Local Government Bodies Regulations 2014, photographing, recording, broadcasting or transmitting the proceedings of a meeting by any means is permitted; the Chair will notify those present of this at the start of the meeting and ask whether they agree to be filmed, recorded or photograph

YARM TOWN COUNCIL - AGENDA

(incorporating Weigh & Tolls)

1.0 Notice of Meeting - to confirm public notice of the meeting has been given in accordance with schedule 12, paragraph 10 (2) of the LGA 1972.

2.0 To appoint a Chairman in the absence of the Chair and/or Vice Chair

3.0 To Receive and Approve Apologies for Absence

4.0 Code of Conduct | Declaration of Interest | Dispensation

- a) To record declarations of interest from members of any item to be discussed
- b) To consider, vote upon and record any requests for dispensation

5.0 Confirmation of Minutes

To approve the minutes of the previous meetings:

5.1 Yarm Town Council (incorporating Weigh & Tolls) held on Tuesday 11th February 2025 and approve their signature by the Chair of the meeting.

5.2 To note the minutes of the Cemeteries Committee held on Wednesday 19th February 2025.

6.0 Clerk's Report: Matters Arising (DOCUMENT REFERS)

7.0 Council Finances (includes Weigh & Tolls)

7.1 To authorise payment of the accounts - Accounts Payable (DOCUMENT REFERS) - **Cllr Addison / Clerk**

7.2 Bank Reconciliations (DOCUMENTS REFER) - **Cllr Addison / Clerk**

7.3 Income and Expenditure Report (DOCUMENT REFERS) - **Cllr Addison / Clerk**

With the exception of any item identified above as containing exempt or confidential information under the Local Government Act 1972 – section 100A(4), members of the public (other than those prohibited from doing so) are entitled to attend this meeting and/or have access to the agenda

- 7.4 To Receive and Approve the Risk Register (DOCUMENT REFERS) - Clerk/RFO
- 8.0 To Review and Consider the Correspondence List (DOCUMENT REFERS) - ALL
- 9.0 Adjournment and Questions From the Public - Chair / Cllr Newcombe
- 10.0 Policy and Resources:
- 10.1 Weigh and Tolls Matters: Events and Heritage Centre
- 10.1.1 Events Update a) 80th Anniversary of VE Day (inc. draft budget) - Cllr Smailes
- b) YTC Events Committee Railway Bi-Centenary Proposals - Cllr Smailes
- Including Proposals for High Street Banners
- c) Events Health & Safety & Infrastructure Management Contract Tender - The Clerk
- 10.1.2 a) Yarm Town Hall Heritage Centre: General Update - Cllr Monck / Dev Manager
- b) Rail Bi-Centenary Programme Update: Friends of YTHHC - Dev Manager
- (guest speakers, quizzes, heritage walks, exhibitions, railway models, children's book, music & theatre)
- c) Role of YTHHC Friends e.g. Programming - Cllr Monck
- d) Discussion: Role of YTHHC Development Manager - Cllr Newcombe
- 10.2 Cemetery Report - General Update - Cllr B Wegg
- (the following proposals relate to the draft Cemetery Committee minutes of 19th February 2025)
- 10.2.1 - Cllr Wegg
- a) Proposal that Cemetery Rules be changed to state that no trees or shrubs can be planted on graves
- b) Proposal for Kerbstones to Require Permission (and stones on graves not permitted without kerbstones)
- c) Proposal Cemetery Rules be changed to state that graves should be covered by turf (as the norm)
- d) Proposal that grave owners will be re-charged the fee to repair headstones where possible (or given the option to seek their own suitably qualified stonemason to make the repairs)
- e) Proposal for a Memorial Garden and Memorial Plaques to be created
- (as per 5.6 of the draft Cemetery Committee Minutes, 19th February 2025)
- 10.2.2 Proposal for a Dispensing Water Butt to be installed near Yarm Chapel for the Cemetery - Cllr Pybus
- 10.3 Allotments Report - General Update - Cllr Pybus
- 10.4 (Deferred from 11.02.25) Scope and Authority of the Staffing Committee - Cllr Atkinson
- 10.5 Draft Equal Opportunities Policy - Clerk

- 10.6 Use of the Town Hall and Costs Incurred - Cllr Newcombe**
- 10.7 Responsibility for YTC Social Media Posts (posting and deletion) - Cllr Newcombe**
- 10.8 Discussion: Leven Road Speed Limit & Hazardous Crossing By Children - Cllr Pybus**
(proposal to request a crossing with traffic lights)
- 11.0 Planning & Environment: - Cllr Monck**
 - 11.1 Matters Arising: Planning Applications & Lists
 - 11.2 Update: Latest Play Area Reports & Issues
- 12.0 Adjournment and Final Questions from the Public**
- 13.0 To agree any content for the YTC website and requests for Facebook features - ALL**
- 14.0 To receive items for information and consideration for the next agenda - ALL**
- 15.0 To confirm the date, time and location of the next YTC meeting (Challoner House): 7pm, 8th April 2025**