

NOTICE OF MEETING

You are hereby summoned to a meeting of
Yarm Town Council to be held at

**Challoner House,
Challoner Rd.,
Yarm, TS15 9DS.**

Date: Tuesday, 10th September 2024

Time: 7pm

Members of the public are invited to
attend the meeting

SIGNED: Juliet Johnson, Proper Officer to YTC



Yarm Town Council
Town Hall
High Street
Yarm
TS15 9AH

In accordance with the Openness of Local Government Bodies Regulations 2014, photographing, recording, broadcasting or transmitting the proceedings of a meeting by any means is permitted; the Chair will notify those present of this at the start of the meeting and ask whether they agree to be filmed, recorded or photographed.

YARM TOWN COUNCIL

AGENDA

(incorporating Weigh & Tolls)

1.0 Notice of Meeting - to confirm public notice of the meeting has been given in accordance with schedule 12, paragraph 10 (2) of the LGA 1972.

2.0 To appoint a Chairman in the absence of the Chair and/or Vice Chair

3.0 Apologies for Absence

4.0 Code of Conduct | Declaration of Interest | Dispensation

- a) To record declarations of interest from members of any item to be discussed
- b) To consider, vote upon and record any requests for dispensation

5.0 Confirmation of Minutes

To approve the minutes of the previous meetings:

5.1 Yarm Town Council (incorporating Weigh & Tolls) held on Tuesday 9th July 2024 and approve their signature by the Chair of the meeting.

5.2 E.G.M of Yarm Town Council held on Tuesday 30th July 2024 and approve their signature by the Chair of the meeting.

6.0 Clerk's Report: Matters Arising

(DOCUMENT REFERS)

7.0 Council Finances

With the exception of any item identified above as containing exempt or confidential information under the Local Government Act 1972 – section 100A(4), members of the public (other than those prohibited from doing so) are entitled to attend this meeting and/or have access to the agenda

7.1	To authorise payment of the accounts - Accounts Payable (includes Weigh & Tolls)	(DOCUMENT REFERS)	- Cllr Addison / Clerk
7.2	Bank Reconciliation	(DOCUMENT REFERS)	- Cllr Addison / Clerk
7.3	Income and Expenditure Report	(DOCUMENT REFERS)	- Cllr Addison / Clerk
7.4	To report on previous transfer of funds and seek Councillor opinion regarding further Transfer of Funds		- Cllr Addison / Clerk
8.0	To Review and Consider the Correspondence List	(DOCUMENT REFERS)	- ALL
9.0	Adjournment and Questions From the Public		- Chair / Cllr Newcombe
10.0	Policy and Resources:		
10.1	Weigh and Tolls Matters and Events		
10.1.1	Events Update (includes Discussion & proposal as regards Christmas Lights Switch on, including Singing Christmas Tree option)		- Cllr Smailes / Clerk
10.1.2	Quotations for Catering: Ridings Luncheon		- Clerk
10.1.3	Events Planning Timeline		- Cllr Coulson
10.1.4	Yarm Town Hall Heritage Centre : Update		- Cllr Monck (& Dev. Manager)
10.1.5	Proposal to conclude work by Development Manager on Heritage Centre		- Cllr Smailes
10.2	Cemetery Report		- Cllr B Wegg
10.2.1	General Update		
10.2.2	Cemetery Rules and Regulations: trimming and decoration of grave surfaces		
10.2.3	Discussion: Area for Memorial Plaques and potential for a Memorial Garden		- Cllr Pybus & Cllr B Wegg
10.3	Allotments Report		- Cllr Pybus
10.3.1	General Update		- Cllr Pybus
10.3.2	Briefing and Discussion: Update of Allotment Rules & Regulations		- Cllr Pybus
10.3.3	Discussion and proposal for level of Allotment Plot Rent in 2025/2026		- Cllr Pybus
10.4	Yarm Bowling Club: Update		- Cllr Atkinson / Cllr Newcombe
10.4.1	Building Lease Agreement (DOCUMENT REFERS)		- Cllr Atkinson

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- 10.4.2 Source of Payment for legal work re Building Lease Agreement - Cllr Atkinson
- 10.5 Consideration of Quotations for Memorial Testing (DOCUMENT REFERS) - Clerk
- 10.6 Consideration of Quotations for Tree Surgery (DOCUMENT REFERS) - Clerk
- 10.7 Consideration of Quotations for YTC Printer / Copier (DOCUMENT REFERS) - Cllr Newcombe / Clerk
- 10.8 Consideration of Quotations for HR Support & Advice (DOCUMENT REFERS) - Clerk
- 10.9 Request from the Showmen's Guild to have an additional day of the Fair in 2024 (20.10.24) - Cllr Addison
- 11.0 Planning & Environment:
 - 11.1 Matters Arising: Planning Applications & Lists - Cllr Monck
 - 11.2 Latest Play Area Reports & Issues - Cllr Monck/Clerk
- 12.0 Adjournment and Final Questions from the Public
- 13.0 To agree any content for the YTC website and requests for Facebook features
 - 13.1 Feedback on items to date & proposed new items - ALL
- 14.0 To receive items for information and consideration for the next agenda - ALL
- 15.0 To confirm the date, time and location of the next YTC meeting (Challoner House): 7pm, 8th October 2024

The Public Bodies (Admission to Meetings) Act 1960 Sec 1 (2) - A body may, by resolution, exclude the public from a meeting (whether during the whole or part of the proceedings) whenever publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for other special reasons stated in the resolution and arising from the nature of that business or of the proceedings; and where such a resolution is passed, this Act shall not require the meeting to be open to the public during proceedings to which the resolution applies.

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