

NOTICE OF MEETING

You are hereby summoned to the Annual Meeting of
Yarm Town Council to be held at

The Fellowship Hall (side entrance)

West Street, Yarm TS15 9BT.

Date: Tuesday 14th May 2024

Time: 6.30pm

Members of the public are invited to
attend the meeting.

Juliet Johnson, Proper Officer to YTC

townclerk@yarmtc.org



Yarm Town Council
Town Hall
High Street
Yarm
TS15 9AH

tel: 07399 576254

In accordance with the Openness of Local Government Bodies Regulations 2014, photographing, recording, broadcasting or transmitting the proceedings of a meeting by any means is permitted; the Chair will notify those present of this at the start of the meeting and ask whether they agree to be filmed, recorded or photographed

ANNUAL MEETING

AGENDA

6.30pm, Tuesday 14th May 2024

1.0 Notice of Meeting - to confirm public notice of the meeting has been given in accordance with schedule 12, paragraph 10 (2) of the LGA 1972.

2.0 Election of a Chair

- a) To appoint a Chair / Mayor for the following municipal year.
- b) To complete the signing of the 'Declaration of Acceptance of Office' by the Chair

3.0 Election of a Vice Chair

- a) To elect the Vice Chair for the following municipal year.
- b) To complete the signing of the 'Declaration of Acceptance of Office' by the Vice Chair

4.0 Apologies for Absence

5.0 Code of Conduct | Declaration of Interest | Dispensation

- a) To record declarations of interest from members of any item to be discussed
- b) To consider, vote upon and record any requests for dispensation

6.0 To note the minutes of the previous Annual Meeting (16.05.23; agreed 13.06.23)

With the exception of any item identified above as containing exempt or confidential information under the Local Government Act 1972 – section 100A(4), members of the public (other than those prohibited from doing so) are entitled to attend this meeting and/or have access to the agenda

7.0 To elect a Chair to the following committees:

- a) Allotment Committee
- b) Cemetery Committee
- c) Leisure & Culture Committee
- c) Finance & Governance Committee
- d) To consider the need for any other committee and appoint a Chair

8.0 To elect members of the Council to serve on the committees with voting rights

(all members having attendance and participation rights)

- a) Allotment Committee (at least 4 members)
- b) Cemetery Committee (at least 4 members)
- c) Leisure & Culture Committee (at least 4 members)
- d) Finance & Governance Committee (currently: all council members)
- e) Any other Committees (as at 7.00 d) above)

9.0 Election of Lead Councillor for Finance

10.0 Election of Lead Councillor for Planning & Environs

11.0 Election of Lead Councillor for Yarm Town Hall Heritage Centre

12.0 Election of a Councillor to the Staffing Committee - internal committee (Chair, Vice Chair plus one other)

13.0 Election of Rate Payer's Representative

- i.e.:**
- a) ask the current Rate Payer's Rep to continue OR
 - b) go out to request any interested parties to come forward for Councillors to consider

14.0 Appointment of Representatives to Outside Bodies

(examples to consider: liaison with combined Yarm Churches; Yarm Business Forum; Yarm Grammar School Trust etc.)

15.0 Current Policies - Timetable and Arrangements For Review of Policies & Contracts (DOCUMENT REFERS)

16.0 Insurance Cover

- a) to note the existing insurance cover arrangements (3rd year of 3 year option)

17.0 Yarm Annual Town / Parish Assembly

18.0 Confirmation of regular day / time / location for YTC Meetings (incorporating Weigh & Tolls)

Juliet Johnson - Clerk, Proper Officer and RFO to Yarm Town Council

The Public Bodies (Admission to Meetings) Act 1960 Sec 1 (2) - A body may, by resolution, exclude the public from a meeting (whether during the whole or part of the proceedings) whenever publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for other special reasons stated in the resolution and arising from the nature of that business or of the proceedings; and where such a resolution is passed, this Act shall not require the meeting to be open to the public during proceedings to which the resolution applies.

With the exception of any item identified above as containing exempt or confidential information under the Local Government Act 1972 – section 100A(4), members of the public (other than those prohibited from doing so) are entitled to attend this meeting and/or have access to the agenda