

NOTICE OF MEETING

You are hereby summoned to a meeting of
Yarm Town Council to be held at

Challoner House

Challoner Rd. TS15 9EL

Date: Tuesday, 9th April 2024

Time: 7pm

Members of the public are invited to
attend the meeting

SIGNED: Juliet Johnson, Proper Officer to YTC



Yarm Town Council
Town Hall
High Street
Yarm
TS15 9AH

In accordance with the Openness of Local Government Bodies Regulations 2014, photographing, recording, broadcasting or transmitting the proceedings of a meeting by any means is permitted; the Chair will notify those present of this at the start of the meeting and ask whether they agree to be filmed, recorded or photographed

YARM TOWN COUNCIL

AGENDA

(incorporating Weigh & Tolls)

1.0 Notice of Meeting - to confirm public notice of the meeting has been given in accordance with schedule 12, paragraph 10 (2) of the LGA 1972.

2.0 To appoint a Chairman in the absence of the Chair and/or Vice Chair

3.0 Apologies for Absence

4.0 Code of Conduct | Declaration of Interest | Dispensation

- a) To record declarations of interest from members of any item to be discussed
- b) To consider, vote upon and record any requests for dispensation

5.0 Confirmation of Minutes

To approve the minutes of the previous meetings:

5.1 Yarm Town Council (incorporating Weigh & Tolls) held on Tuesday 12th March 2024 and approve their signature by the Chair of the meeting.

6.0 Clerk's Report: Matters Arising (DOC REFERS)

7.0 Council Finances

7.1 To authorise payment of the accounts - Accounts Payable (DOCUMENT REFERS) - Cllr Addison / Clerk

(includes Weigh & Tolls)

With the exception of any item identified above as containing exempt or confidential information under the Local Government Act 1972 – section 100A(4), members of the public (other than those prohibited from doing so) are entitled to attend this meeting and/or have access to the agenda

- | | | | |
|-------------|---|-------------------|-----------------------------|
| 7.2 | Bank Reconciliation | (DOCUMENT REFERS) | - Cllr Addison / Clerk |
| 7.3 | Income and Expenditure Report | (DOCUMENT REFERS) | - Cllr Addison / Clerk |
| 7.4 | Transfers of Funds (Reserves) - 2023 - 2024 | (DOCUMENT REFERS) | - Cllr Addison / Clerk |
| 8.0 | To Review and Consider the Correspondence List | (DOCUMENT REFERS) | - ALL |
| 9.0 | Adjournment and Questions From the Public | | |
| 10.0 | Policy and Resources: | | |
| 10.1 | Weigh and Tolls Matters and Events | | |
| 10.1.1 | Events Update | | - Cllr Smailes / Clerk |
| 10.1.2 | Yarm Town Hall Heritage Centre (inc. further completion of upstairs exhibition (£800) | | - Cllr Monck / Dev. Manager |
| 10.1.3 | Heritage Centre Development: temporary continuation of contract
(within financial thresholds and agreed hours) | | - Cllr Monck |
| 10.1.4 | Christmas Lights Enhancement: Town Hall Proposal (options: £1.5k to £7.5k) | (DOCUMENT REFERS) | - Cllr Blair & Cllr Hardy |
| 10.1.5 | Window Washing - Yarm Town Hall | | - Cllr Smailes |
| 10.2 | Cemetery Report | | |
| 10.2.1 | General Update | | - Cllr B Wegg |
| 10.2.2 | Discussion: Cemetery Gates | | - Cllr Pybus |
| 10.3 | Allotments Report | | |
| 10.3.1 | General Update (inc. allotments cemetery dividing wall & spital gate work) | | - Cllr Monck |
| 10.3.2. | Proposal for site repairs and maintenance budget for YCAA (max.£1k budget total)- | | - Cllr Monck |
| 10.3.3 | Storage on Allotments | | - Cllr Smailes |
| 10.4 | a) Yarm Bowling Club: Update | | |
| | b) Discussion and consideration of quotations for bowling club fit-out item (DOCUMENT REFERS) | | - Clerk |
| | c) Discussion and consideration of quotations for bowling club flooring (DOCUMENT REFERS) | | - Clerk |

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- 10.5 a) Watering of Hanging Baskets - Cllr Smailes
- 10.5 b) Consideration of Quotations for Watering Hanging Baskets (DOCUMENT REFERS) - Clerk / Cllr Monck
- 10.6 Discussion: School Partnerships - Cllr Smailes
- 10.7 Terms of Reference - Clerk /Cllr Monck

- 11.0 **Planning & Environment:**
 - 11.1 Matters Arising: Planning Applications & Lists - Cllr Monck
 - 11.2 Latest Play Area Reports & Issues (including annual ROSPA reports - DOCS REFER)- Clerk
 - 11.3 Maintenance of general tubs and planters (YTC owned, High St Area) - Cllr Monck
 - 11.4 'Trees on Tees' - Community Forest Funding, Grants & Free Trees - Cllr Monck
 - 11.5 Environmental Fair (SBC) - Cllr Monck

- 12.0 **Adjournment and Final Questions from the Public**

- 13.0 **To agree any content for the YTC website and requests for Facebook features**
- 13.1 Feedback on items to date & proposed new items - ALL
- 14.0 **To receive items for information and consideration for the next agenda** - ALL
- 15.0 **To confirm the date and time of the next YTC meeting (Fellowship Hall):** 7pm, 14th May 2024

The Public Bodies (Admission to Meetings) Act 1960 Sec 1 (2) - A body may, by resolution, exclude the public from a meeting (whether during the whole or part of the proceedings) whenever publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for other special reasons stated in the resolution and arising from the nature of that business or of the proceedings; and where such a resolution is passed, this Act shall not require the meeting to be open to the public during proceedings to which the resolution applies.

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