

**NOTICE OF MEETING**

You are hereby summoned to a meeting of  
Yarm Town Council to be held at

**The Fellowship Hall (side entrance)**

**West Street, Yarm TS15 9BT.**

**Date: Tuesday 12th December 2023**

**Time: 7pm**

**(immediately following Weigh & Tolls)**

Members of the public are invited to  
attend the meeting

**SIGNED: Juliet Johnson, Proper Officer to YTC**



Yarm Town Council  
Town Hall  
High Street  
Yarm  
TS15 9AH

In accordance with the Openness of Local Government Bodies Regulations 2014, photographing, recording, broadcasting or transmitting the proceedings of a meeting by any means is permitted; the Chair will notify those present of this at the start of the meeting and ask whether they agree to be filmed, recorded or photographed

## **YARM TOWN COUNCIL**

### **AGENDA**

**1.0 Notice of Meeting** - to confirm public notice of the meeting has been given in accordance with schedule 12, paragraph 10 (2) of the LGA 1972.

**2.0 To appoint a Chairman in the absence of the Chair and/or Vice Chair**

**3.0 Apologies for Absence**

**4.0 Code of Conduct | Declaration of Interest | Dispensation**

- a) To record declarations of interest from members of any item to be discussed
- b) To consider, vote upon and record any requests for dispensation

**5.0 Confirmation of Minutes**

**To approve the minutes of the previous meetings:**

**5.1 Weigh and Tolls Committee** held on Tuesday 14th November 2023 and approve their signature by the Chair of the meeting.

**5.2 Yarm Town Council** held on Tuesday 14th November 2023 and approve their signature by the Chair of the meeting.

**6.0 Clerk's Report: Matters for Information**

With the exception of any item identified above as containing exempt or confidential information under the Local Government Act 1972 – section 100A(4), members of the public (other than those prohibited from doing so) are entitled to attend this meeting and/or have access to the agenda

**7.0 Council Finances**

- 7.1 To authorise payment of the accounts - Accounts Payable (DOCUMENT REFERS) - **Cllr Addison / Clerk**
- 7.2 Bank Reconciliation (DOCUMENT REFERS) - **Cllr Addison / Clerk**
- 7.3 Income and Expenditure Report (DOCUMENT REFERS) - **Cllr Addison / Clerk**
- 7.4 Transfers between accounts - **Clerk**
- 7.5 Preliminary Budget Outturn 2023/2024 Forecast (DOCUMENT REFERS) - **Clerk/ Cllr Addison**  
(and reminder of process for 2024/2025 Budget Setting)

**8.0 To Review and Consider the Correspondence List (DOCUMENT REFERS) - ALL**

**9.0 Adjournment and Questions From the Public**

- 9.1 Letter from a resident: comments and proposal as regards Yarm Fair (DOCUMENT REFERS) - **Clerk**

**10.0 Policy and Resources:**

- 10.1 **Cemetery Report** - **Cllr B Wegg**
- 10.2 **Allotments Report** - **Cllr Monck/Clerk**
  - 10.2.1 General Update  
(inc.: path through top allotments; repairs and maintenance issues; solar lights; water & taps) - **Cllr Pybus**
  - 10.2.2 Allotment Transfer Requests
- 10.3 Approval of the agreement for Transfer of Equity in respect of Morley Carr Bowling Facility - **Clerk**
- 10.4 To agree co-option of a councillor to YTC (candidate B or candidate c) - **Cllr Monck**
- 10.5 To confirm the proposal for dual location of Ordinary Yarm Town Council and Weigh and Tolls Meetings (i.e. alternately Fellowship Hall & Challoner House; on receipt of the proposal to amend Standing Order 3a, in the context of Standing Orders 3c, 26b and 9b) - **Cllr Atkinson**

With the exception of any item identified above as containing exempt or confidential information under the Local Government Act 1972 – section 100A(4), members of the public (other than those prohibited from doing so) are entitled to attend this meeting and/or have access to the agenda

- 10.6 Clearance of hazardous leaves - Cllr Blair
- 10.7 Progress Update: Clapham Road repairs - Cllr Pybus
  
- 11.0 Planning & Environment:**
- 11.1 Matters Arising: Planning Applications & Lists - Cllr Monck
- 11.2 Latest Play Area Reports & Issues - Clerk
- 11.3 Proposal to request that installation of defibrillators is incorporated into approval of non-domestic planning submissions - Cllr Pybus
- 11.4 Fencing at the Viaduct - Cllr Pybus
- 11.5 Update on contracts required for 2024: grass cutting (quotes/tenders), arboricultural survey (circa £500), headstone survey (quotes), hanging baskets. - Clerk
  
- 12.0 Adjournment and Final Questions from the Public**
  
- 13.0 To agree any content for the YTC website and requests for Facebook features**
- 13.1 Feedback on items to date & proposed new items - ALL
- 13.2 Update: Biographies and Photos of councillors - Clerk
  
- 14.0 To receive items for information and consideration for the next agenda - ALL**
  
- 15.0 To confirm the date and time of the next YTC meeting: 7pm, 9th January 2024**

The Public Bodies (Admission to Meetings) Act 1960 Sec 1 (2) - A body may, by resolution, exclude the public from a meeting (whether during the whole or part of the proceedings) whenever publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for other special reasons stated in the resolution and arising from the nature of that business or of the proceedings; and where such a resolution is passed, this Act shall not require the meeting to be open to the public during proceedings to which the resolution applies.

With the exception of any item identified above as containing exempt or confidential information under the Local Government Act 1972 – section 100A(4), members of the public (other than those prohibited from doing so) are entitled to attend this meeting and/or have access to the agenda