**NOTICE OF MEETING**

You are hereby summoned to a meeting of
the Weigh & Tolls Committee to be held at
**The Fellowship Hall (side entrance)**
**West Street, Yarm TS15 9BT.**
**Date: Tuesday 12th September 2023**
**Time: 7pm**
Members of the public are invited to
attend the meeting
**SIGNED: Juliet Johnson, Proper Officer to YTC**

Yarm Town Council
Town Hall
High Street
Yarm
TS15 9AH

In accordance with the Openness of Local Government Bodies Regulations 2014, photographing, recording, broadcasting or transmitting the proceedings of a meeting by any means is permitted; the Chair will notify those present of this at the start of the meeting and ask whether they agree to be filmed, recorded or photographed

# Weigh and Tolls Committee

# AGENDA

**1. Notice of Meeting -** to confirm public notice of the meeting has been given in accordance with schedule 12, paragraph 10 (2) of the LGA 1972.

**2. To appoint a Chairman in the absence of the Chair and/or Vice Chair**

**3. Apologies for absence**

**4. Code of Conduct | Declarations of Interest | Dispensation:**

a) To record declarations of interest from members of any item to be discussed
b) To consider, vote upon and record any requests for dispensation

**5. Confirmation of Minutes:**

a) To confirm the minutes of the previous meeting of the Weigh and Tolls Committee (11th July 2023)

**6. Events**

**6.1 Update from Event Infrastructure Manager (inc. Coronation Event) - Glen Layfield**

**6.2 Yarm Fair and Ridings Reception**

6.2.1 General Update : Yarm Fair **- Clerk / Cllr Monck**
6.2.2 Issuing of parking access permits and household letters
6.2.3 Caterer for Ridings Reception: option selection
6.2.4 Method/Transport to deliver the Ridings Ceremony

With the exception of any item identified above as containing exempt or confidential information under the Local Government Act 1972 – section 100A(4), members of the public (other than those prohibited from doing so) are entitled to attend this meeting and/or have access to the agenda

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| **6.3** | **Remembrance Sunday: General Update** (inc. West St. / Highways Issues) | **- Clerk/ G.Layfield** |
| **6.4** | **Christmas Lights Switch-On: Options** | |
| **6.5** | **Night Market Development: Update** | **- Cllr Carter** |
| **7.** | **Finance** To authorise payment of the accounts (Weigh and Tolls) | **- Cllr Addison** |
| **8.** | **Town Hall Heritage Centre Project** | **- Cllr Monck** |
| 8.1 | General Update on Build Project, Timeline & Press | **- Cllr Monck** |
| 8.2 | Agree Councillor representation - YTHHC board | **- Cllr Monck** |
| 8.3 | Engagement Update, Fit-Out of Ground Floor Main Exhibition Space & 1st Floor Development (Friends of YTHHC) | - **Development Manager** |
| 8.4 | To agree expenditure for furniture: Yarm Town Hall Heritage Centre (£1,600) (Doc. Refers) | **- Cllr Monck** |
| **9.** | **To receive items for information and consideration for the next agenda** | **- ALL** |
| **10.** | **To confirm the date/time of the next Weigh and Tolls Committee meeting: 7pm, 10th October 2023** | |

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The Public Bodies (Admission to Meetings) Act 1960 Sec 1 (2) - A body may, by resolution, exclude the public from a meeting (whether during the whole or part of the proceedings) whenever publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for other special reasons stated in the resolution and arising from the nature of that business or of the proceedings; and where such a resolution is passed, this Act shall not require the meeting to be open to the public during proceedings to which the resolution applies.

With the exception of any item identified above as containing exempt or confidential information under the Local Government Act 1972 – section 100A(4), members of the public (other than those prohibited from doing so) are entitled to attend this meeting and/or have access to the agenda