

Notes of the March 2023 Weigh & Tolls Committee held at

**The Fellowship Hall (side entrance)**

**West Street, Yarm TS15 9BT.**

**Date: Tuesday 14th March 2023**

**Time: 7pm**

Members of the public were invited to  
attend the meeting

COVID Guidance at the time applied.

**Juliet Johnson, Proper Officer to YTC**



Yarm Town Council  
Town Hall  
High Street  
Yarm  
TS15 9AH

In accordance with the Openness of Local Government Bodies Regulations 2014, photographing, recording, broadcasting or transmitting the proceedings of a meeting by any means is permitted; the Chair will notify those present of this at the start of the meeting and ask whether they agree to be filmed, recorded or photographed

## Weigh and Tolls Committee

### MINUTES

#### PRESENT:

**Cllr John Coulson (Chair)**

**Cllr Alan Moffitt (Vice Chair)**

**Cllr Philip Addison**

**Cllr Peter Monck**

**Cllr Patrick Morton**

**Cllr Barbara Wegg**

**Cllr Robert Wegg**

**Clerk/Proper Officer - Juliet Johnson**

**4 members of the public were present.**

- 1. Notice of Meeting** - it was confirmed that public notice of the meeting had been given in accordance with schedule 12, paragraph 10 (2) of the LGA 1972.
- 2. To appoint a Chairman in the absence of the Chair and/or Vice Chair - N/A**
- 3. Apologies for absence** - apologies were received from **Cllr Carter** and **Ward Cllr Sherris** (verbal apologies were given at the meeting for Cllr Smailes and Cllr Neil).
- 4. Code of Conduct | Declaration of Interest | Dispensation:**
  - a) To record declarations of interest from members of any item to be discussed
  - b) To consider, vote upon and record any requests for dispensation**4.1** No declarations of interest or requests for dispensation were received.
- 5. Confirmation of Minutes:**
  - a) To confirm the minutes of the previous meeting of the Weigh and Tolls Committee (14th February 2023)  
**PROPOSED: Cllr Monck                      SECONDED: Cllr Addison                      AGREED**
- 6. Matters arising from the minutes of the previous meeting -**

With the exception of any item identified above as containing exempt or confidential information under the Local Government Act 1972 – section 100A(4), members of the public (other than those prohibited from doing so) are entitled to attend this meeting and/or have access to the agenda

**6.1** An update from the working group as regards Coronation Fun Day 8th May '23, Willey Flatts Field was given. Working with the YTC Events Management company, a comprehensive site plan has been established and meeting held to establish the provision of all elements of the programme (e.g. traditional sports and children's; activities, entertainment; refreshments provision etc.). £2.5k has been received from the Tees Valley Community Foundation (applied for by the Fellowship Hall) and also £500 donated by The Keys. Plans are progressing well (minutes of the leisure and Culture `committee refer - 28.02.23).

**7. Finance** - To authorise payment of the accounts (Weigh and Tolls) - £38.40 for Broadband (**APPROVED**).

## **8. Town Hall Heritage Centre Project**

**8.1 General Update on Build Project & Timeline** - An update from the recent site meeting was given. The project is currently approximately 30 days behind schedule (largely due to issues relating to the floor/ground of the Town Hall. A full scaffold is now to be in place re. Removal of the weathervane for repair. Inspection of the roof has revealed two inscriptions in the led - '1816'. The clock tower has revealed layers of 'emergency repair' from the past (and also where the perimeter of the clock tower had been expanded from the original dimensions at one point). 2 Councillors have visited North Yorkshire Archives to find out about the dates when alterations occurred including e.g. to create and update the toilets. A note was found from the late 1800s stating that the Town Hall was in disrepair (which prompted a programme of repair). It was confirmed that the Showmen's Guild would be invited to Yarm to view how the refurbishment of the Town Hall would impact upon the space available for the Fair.

**8.2 Engagement Update** - The Clerk reported on a meeting with the Head at Layfield Primary & Yarm Primary Schools liaison) in which the potential for education resources and activities for families had been discussed (the Head having prepared lots of suggestions). The discussion related to specific key stage areas of the curriculum across subjects (e.g. not only local history, but also geography, environmental issues as well as physics and creative writing). The Head Teacher who is the lead for Yarm primary schools is identifying an education liaison person to join the Friends of YTHHC group. The involvement of Yarm School in creating a time capsule had been discussed and was supported/understood. The time capsule is now prepared and ready to go into the ground under the new Town Hall floor.

**8.3 Fit-Out of Ground Floor Main Exhibition Space** - The EGM minutes from 3.03.23 refers to the considerations and decisions regarding the fit-out proposal and financing of this.

**Additional Events Update** - a) The meeting was informed that the Big Paddle Event, supported last year by YTC, was to happen again this year on 11th June 2023 (same day as the Fun Run); b) the Clerk confirmed that a vintage bus has been identified that might be suitable for the Riding of the Fair Ceremony.

**9. To receive items for information and consideration for the next agenda** - N/A.

**10. To confirm the date/time of the next Weigh and Tolls Committee meeting: 7pm, 11th April 2023**

The Public Bodies (Admission to Meetings) Act 1960 Sec 1 (2) - A body may, by resolution, exclude the public from a meeting (whether during the whole or part of the proceedings) whenever publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for other special reasons stated in the resolution and arising from the nature of that business or of the proceedings; and where such a resolution is passed, this Act shall not require the meeting to be open to the public during proceedings to which the resolution applies.

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