

NOTICE OF MEETING

You are hereby summoned to a meeting of
Yarm Town Council to be held at

The Fellowship Hall (side entrance)

West Street, Yarm TS15 9BT.

Date: Tuesday 9th November 2021

Time: 7pm

Members of the public are invited to
attend the meeting

Government guidance regarding COVID applies.

Juliet Johnson, Proper Officer to YTC



Yarm Town Council
Town Hall
High Street
Yarm
TS15 9AH

In accordance with the Openness of Local Government Bodies Regulations 2014, photographing, recording, broadcasting or transmitting the proceedings of a meeting by any means is permitted; the Chair will notify those present of this at the start of the meeting and ask whether they agree to be filmed, recorded or photographed

Weigh and Tolls Committee

MINUTES

ATTENDANCE:

Cllr John Coulson (Vice Chair)

Cllr Patrick Morton

Cllr Philip Addison

Cllr Chris Neil

Cllr Alan Moffitt

Cllr Marjorie Simpson

Cllr Peter Monck

Cllr Pam Smailes

Rate Payers' Representative: Karen Shields

Proper Officer: Juliet Johnson

Ward Councillor Andrew Sherris was in attendance.

1. To appoint a Chairman in the absence of the Chair and/or Vice Chair

1.1. Cllr Coulson (Vice Chair) was in the Chair in Cllr. Gallafant's absence.

2. Apologies for absence

2.1 Apologies were received from Cllr Barbara Wegg and Cllr Alan Gallafant.

2.2 Apologies were received from Ward Councillor Dan Fagan

3. Code of Conduct | Declaration of Interest | Dispensation:

With the exception of any item identified above as containing exempt or confidential information under the Local Government Act 1972 – section 100A(4), members of the public (other than those prohibited from doing so) are entitled to attend this meeting and/or have access to the agenda

- a) To record declarations of interest from members of any item to be discussed
- b) To consider, vote upon and record any requests for dispensation.

3.1 No declarations of interest were received or requests for dispensation made.

4. Confirmation of Minutes:

- a) To confirm the minutes of the previous meeting of the Weigh and Tolls Committee (9th November 2021)

4.1 The Clerk noted a correction to be made - to add that apologies were received from ward councillors Sherris and Fagan.

4.2 The minutes were proposed to be accepted, including the above correction.

PROPOSED: Cllr Moffit

SECONDED: Cllr Monck

AGREED

5. Matters arising from the minutes of the previous meeting

5.1 Remembrance Sunday Update

5.1.1 **Cllr Monck** updated the group as to arrangements for Remembrance Sunday (14th November) and reconfirmed that the programmes were now printed (circulated) and that there were no changes to what had previously been agreed. There is a Remembrance service at St Mary Magdalene's Church at 9.30 a.m. which many of those parading will attend. Those parading are the Yarm Army Cadets, Yarm School Combined Cadets and the Eaglescliffe Guides and Rangers.

5.1.2 The Event Plan and Risk Assessment has been approved by ISAG. Events Manager (Boss Events) have all the health and safety and road closure arrangements in place. Members of the public are being asked to not gather before 10.40 am. The ceremony at the War Memorial begins at 10.55 am.

5.1.3 A bugler from Yarm School will play the Last Post and Reveille and the head of history, Tim Taylor, a veteran, will read the names of the fallen as the wreaths are laid after the two minutes silence. The ceremony will end at approximately 11.30 when the parade will have returned to Yarm School car park.

5.2 2021 Christmas Events Update, Programme (FILM LINKS REFER) and Budget.

5.2.1 **The Clerk** informed the meeting that the programme was all in place for the Sunday 5th December Christmas Tree Lights Switch-On, with Aycliffe & Brancepeth Brass Band, the Seasonal Singers and Tom Rolfe as compere (with entertainment with other Aladdin panto characters).

5.2.2 **Cllr Monck** confirmed that the Christmas Tree foundations were now all in place in the new location.

5.2.3 **The Clerk** confirmed that the Event Plan and Risk Assessment has been approved by ISAG for the Christmas Tree Lights Switch-On.

5.2.4 **Cllr Monck** asked that a press release be sent out for the Lights Switch On programme. The Clerk confirmed that she would do a series of social media posts in the lead up to the event.

5.2.5 **The Clerk** confirmed that for both the Christmas Tree Lights Switch-On and the Christmas Eve Magic walkabout theatre and music, funding had been achieved in conjunction with Yarm Business Forum (Patrick Morton in his role as Chair of Yarm Business Forum) from the government's 'Welcome Back' Fund, via Stockton Borough Council, to the value of approximately **£8,500** (CHRISTMAS BUDGET PAPER REFERS - re. items now funded by YTC).

5.2.6 **The Clerk** confirmed that the programme was now in place for the Christmas Eve Magic 'walkabouts'. Additional musicians to be invited and similar publicity to be issued in the lead-up to the 24th December.

6. Finance

To authorise payment of the accounts (Weigh and Tolls)

6.1 **Cllr Addison** requested that the two payments that relate to the Weigh and Tolls remit be paid as follows:

ITEM	CREDITOR	METHOD	AMOUNT
Broadband / Wifi	Virgin Media	DD	£38.40 (November)
Market Toll Rates	Stockton Borough Council	DD	£72.00 (November)

PROPOSED: Cllr Monck

SECONDED: Cllr Moffitt

AGREED

7. Town Hall & Heritage Centre Project

7.1 **Cllr Monck** updated councillors regarding a meeting that had been called by MP Matt Vickers office for a briefing as regards some of the Levelling Up Fund distribution to projects. Alongside the Yarm Town Hall heritage Centre, other projects referenced included a proposed conference and exhibition centre at Preston Park, enhanced cycle ways, repaving of Yarm High Street and investment in the cafe culture.

7.2 **Cllr Monck** informed the group that planning permission would be submitted for the Town Hall Heritage Centre project once further fine detail had been scrutinised throughout the plans - this would take place over the next 2 - 4 weeks.

7.3. **Cllr Monck** confirmed that a Project Group meeting was scheduled for next Wednesday (11 a.m.) to look at the PR timeline and communications for the project.

9. To receive items for information and consideration for the next agenda - nothing currently.

10. To confirm the date and time of the next Weigh and Tolls Committee meeting:
7pm, 14th December 2021

With the exception of any item identified above as containing exempt or confidential information under the Local Government Act 1972 – section 100A(4), members of the public (other than those prohibited from doing so) are entitled to attend this meeting and/or have access to the agenda

SIGNED (Chair):DATE:
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SIGNED (Clerk):DATE:
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