

**NOTICE OF MEETING**

You are hereby summoned to a meeting of

Yarm Town Council to be held at

**The Fellowship Hall (side entrance)**

**West Street, Yarm TS15 9BT.**

**Date: Tuesday 11th October 2022**

**Time: 7pm**

Members of the public are invited to  
attend the meeting

COVID Guidance at the time applies.

**Juliet Johnson, Proper Officer to YTC**



Yarm Town Council  
Town Hall  
High Street  
Yarm  
TS15 9AH

In accordance with the Openness of Local Government Bodies Regulations 2014, photographing, recording, broadcasting or transmitting the proceedings of a meeting by any means is permitted; the Chair will notify those present of this at the start of the meeting and ask whether they agree to be filmed, recorded or photographed

## **YARM TOWN COUNCIL**

### **AGENDA**

**1.0 Notice of Meeting** - to confirm public notice of the meeting has been given in accordance with schedule 12, paragraph 10 (2) of the LGA 1972.

**2.0 To appoint a Chairman in the absence of the Chair and/or Vice Chair**

**3.0 Apologies for Absence**

**4.0 Code of Conduct | Declaration of Interest | Dispensation**

- a) To record declarations of interest from members of any item to be discussed
- b) To consider, vote upon and record any requests for dispensation

**5.0 Confirmation of Minutes**

**To approve the minutes of the previous meetings:**

**5.1 Weigh and Tolls Committee** held on Tuesday 13th September 2022 and approve their signature by the Chair of the meeting.

**5.2 Yarm Town Council** held on Tuesday 13th September 2022 and approve their signature by the Chair of the meeting.

**5.3 Yarm Town Council EGM** held on 2nd August 2022

With the exception of any item identified above as containing exempt or confidential information under the Local Government Act 1972 – section 100A(4), members of the public (other than those prohibited from doing so) are entitled to attend this meeting and/or have access to the agenda

**6.0 Matters arising from the minutes of the previous Ordinary YTC meeting, 13th September 2022:**

- 6.1 Litter Bins and Trade Waste Bins : Current Position - **Cllr Morton**
- 6.2 YTC 'Charity of the Year' - **Clerk**
- 6.4 Ward Budget Funding: Spinner proposed for Willey Flatts
- 6.5 River Walkways Partnership Project : Update - **Cllr Moffitt**
- 6.6 Offer of a Memorial Bench for Cllr Alan Gallafant (from the family) - **Cllr Moffitt / Clerk**
- 6.7 Proposal for Memorial Bench for Vincenzo Serino - **Cllr Moffitt / Cllr Carter**
- 6.8 Pack up & clearing of the Town Hall & artifacts - **Clerk**
- 6.9 Member of the public to contact Clerk (re. bench request from years past) - **Clerk**
- 6.10 Drainage issue nr bridge (True Lovers Walk Volunteers) - **Clerk**
- 6.11 Civility and Respect Agenda (including Training) - **Cllr Coulson**
- 6.13 Keeping Yarm Safe: update following meeting - **Cllr Carter**
- 6.14 Tree Survey Scheduled - **The Clerk**

(Other Matters Carried Forward: Flag Flying Policy; Night Market idea - Research; Renovation of High St Benches)

**7.0 Council Finances**

- 7.1 To authorize payment of the accounts
  - 6.1.1 Payments List Refers - **Cllr Addison**
- 7.2 Income and Expenditure Report - September 2022 (DOCUMENT REFERS) - **Cllr Addison / Clerk**
- 7.3 Bank Reconciliation - September 2022 (DOCUMENT REFERS) - **Cllr Addison / Clerk**
- 7.4 One off payments for works: thresholds reached requiring quotations - **Clerk / Cllr Addison**

**8.0 To Review and Consider the Correspondence List - ALL**

**9.0 Adjournment and Questions From the Public - Chair**

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**10.0 Policy and Resources:**

- 10.1 Cemetery Report - **Cllr Moffitt**
- 9.1.1 (inc. St Mary Magdalene Tomb Survey update)
- 9.1.2 Proposal to give dispensation for the Chair of Cemeteries to authorise burial applications that are not cut and dried (i.e. not defined or governed by YTC Cemetery Rules & Regulations or currently require application to the Cemetery Committee). - **Cllr Moffitt**
- 10.2 Allotments Report - **Cllr Coulson**
- 10.3 Minutes Protocol: drafts, publication, timescales, best practise and legal framework - **Clerk**
- 10.4 Committees: setting advance dates for meetings - **Clerk**
- 10.5 Social Media : Guidance on Appropriate Use By YTC / A Local Council - **Cllr Morton/The Clerk**
- 10.6 Proposal to adopt SBC owned High Street Benches  
(impact on YTC expenditure being circa £600 per annum + £800 one off cost) - **Cllr Carter**

**DOCUMENT REFERS**

- 10.7 Detail regarding various gardening services & fees paid - **Cllr Smailes**
- 10.8 Idea for developing a Yarm Heritage Mural (new car park wall) - **Cllr Moffitt**
- 10.9 Stability of the wall surrounding the old Campbell's garage site. - **Cllr Morton**
- 10.10 Grass Cutting Contract - **Cllr Monck**

**11.0 Planning & Environment:**

- 11.1 Matters Arising: Planning Applications & Lists - **Cllr Monck**
- 11.2 Latest Play Area Reports & Issues: Update - **Clerk**

**12.0 To agree any content for the YTC website and requests for Facebook features**

- 12.1 Feedback on items to date & proposed new items - **Clerk / ALL**

**13.0 To receive items for information and consideration for the next agenda - ALL**

**14.0 To confirm the date and time of the next YTC meeting: 7pm, 8th November 2022**

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In accordance with the Public Bodies Admission to Meetings Act 1960, press and the public shall be excluded for this item due to its confidential nature. LGA Act 1972 schedule 12 paragraph 10(2)(e)

The Public Bodies (Admission to Meetings) Act 1960 Sec 1 (2) - A body may, by resolution, exclude the public from a meeting (whether during the whole or part of the proceedings) whenever publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for other special reasons stated in the resolution and arising from the nature of that business or of the proceedings; and where such a resolution is passed, this Act shall not require the meeting to be open to the public during proceedings to which the resolution applies.

With the exception of any item identified above as containing exempt or confidential information under the Local Government Act 1972 – section 100A(4), members of the public (other than those prohibited from doing so) are entitled to attend this meeting and/or have access to the agenda