

NOTICE OF MEETING

You are hereby summoned to a meeting of
Yarm Town Council to be held at

The Fellowship Hall (side entrance)

West Street, Yarm TS15 9BT.

Date: Tuesday 14th June 2022

Time: 7pm

Members of the public are invited to
attend the meeting

COVID Guidance at the time applies.

Juliet Johnson, Proper Officer to YTC



Yarm Town Council
Town Hall
High Street
Yarm
TS15 9AH

In accordance with the Openness of Local Government Bodies Regulations 2014, photographing, recording, broadcasting or transmitting the proceedings of a meeting by any means is permitted; the Chair will notify those present of this at the start of the meeting and ask whether they agree to be filmed, recorded or photographed

YARM TOWN COUNCIL

AGENDA

1.0 To appoint a Chairman in the absence of the Chair and/or Vice Chair

2.0 Apologies for Absence

3.0 Code of Conduct | Declaration of Interest | Dispensation

- a) To record declarations of interest from members of any item to be discussed
- b) To consider, vote upon and record any requests for dispensation

4.0 Confirmation of Minutes

To accept the minutes of the previous meetings:

- 4.1 **Annual Meeting** held on Tuesday 10th May 2022 and approve their signature by the Chairman of the meeting.
- 4.2 **Weigh and Tolls Committee** held on Tuesday 10th May 2022 and approve their signature by the Chairman of the meeting.
- 4.3 **Yarm Town Council** held on Tuesday 10th May 2022 and approve their signature by the Chairman of the meeting.

5.0 Matters arising from the minutes of the previous Ordinary YTC meeting, 10th May 2022:

With the exception of any item identified above as containing exempt or confidential information under the Local Government Act 1972 – section 100A(4), members of the public (other than those prohibited from doing so) are entitled to attend this meeting and/or have access to the agenda

- 5.1 Litter Bins and Trade Waste Bins : Current Position - ALL
- 5.2 Mayoral Chain - Cllr Wegg /Clerk
- 5.3 YTC adopting a 'Charity of the Year': Brief to Advertise - Clerk
- 5.4 Worsall Rd. Roundabout: Update & Next Steps - Cllr Smailes
- 5.5 Ward Budget Funding: Spinner proposed for Willey Flatts - Clerk
- 5.6 Hanging Baskets Contract: update - Cllr Coulson
- 5.7 River Walkways Partnership Project : Update - Cllr Moffitt
- 5.8 Flag Flying & Policy : update - Clerk/Cllrs Coulson & Moffitt
- 5.9 Challoner House - the Queen's Jubilee - Cllr Wegg
- 5.10 Offer of a Memorial Bench for Cllr Alan Gallafant (from the family) - Cllr Moffitt / Clerk
- 5.11 Ward Councillor Request: relocate bench used for ASB
(Sheepcote Hill, lower Willey Flatts) - The Chair
- 5.12 Councillor Vacancies - By-Election: Poll Cards (RETURNING OFFICER REPORT REFERS) - Clerk / Cllr Coulson

- 6.0 Council Finances**
- 6.1 To authorize payment of the accounts**
- 6.1.1 Payments List Refers - Cllr Addison
- 6.2 **Income and Expenditure Report & Bank Reconciliation** (1st April '21 - 31st May '22) - Cllr Addison / Clerk
- 6.3 **Update of Asset Register** - Clerk
- 6.4 **Annual Governance & Accountability Return 1st April 2021 - 31st March 2022** - Clerk / Cllr Addison
(DOCUMENTS REFER)
- 6.4.1 **Receive and note:**
 - a) **Effectiveness of Internal Control Report**
 - b) **Internal Audit Annual Report (& Interim)** - Clerk
- 6.4.2 **Approve the Annual Governance Statement (AGAR Section 1) 21 / 22** - Clerk
- 6.4.3 **Consider and Approve the Statement of Accounts (AGAR Section 2) 21 / 22** - Cllr Addison / Clerk
(supported by the Annual Accounts Report)

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6.4.4	Ensure that the following are signed by the Chair	- Clerk
	a) Statement of Accounts (A.G.A.R)	
	b) Balance Sheet	
	c) Statement of Governance (A.G.A.R)	
6.4.5	Note of the requirement to inform the public of the period for the Exercise of Public Rights (16th June 2022 - 27th July 2022) and details regarding sections 26 and 27 of the Local Audit & Accountability Act 2014.	
6.5	Proposed Audit Plan for 2022 - 2023	- Cllr Addison / Clerk
6.6	Insurance Cover	- Clerk / Cllr Addison
6.7	Update of YTC Building Valuations: Cemetery Chapel, Fellowship Hall, (& Town Hall)	- Cllr Addison
7.0	To Review and Consider the Correspondence List	- ALL
8.0	Adjournment and Questions From the Public	- Chair
9.0	Policy and Resources:	
9.1	Cemetery Report	- Cllr Moffitt
9.2	Allotments Report	- Cllr Coulson
9.3	Proposal for Memorial Bench for Vincenzo Serino	- Cllr Moffitt
10.0	Planning & Environment:	
10.1	Matters Arising: Planning Applications & Lists	- Cllr Monck / ALL
10.2	Latest Play Area Reports & Issues: Update	- Clerk
11.0	To agree any content for the YTC website and requests for Facebook features	
11.1	Feedback on items to date & proposed new items	- Clerk / ALL
12.0	To receive items for information and consideration for the next agenda	- ALL

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13.0 To confirm the date and time of the next YTC meeting:

7pm, 11th July 2022

14.0 Confidential Item(s)

N/A

In accordance with the Public Bodies Admission to Meetings Act 1960, press and the public shall be excluded for this item due to its confidential nature. LGA Act 1972 schedule 12 paragraph 10(2)(e)

The Public Bodies (Admission to Meetings) Act 1960 Sec 1 (2) - A body may, by resolution, exclude the public from a meeting (whether during the whole or part of the proceedings) whenever publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for other special reasons stated in the resolution and arising from the nature of that business or of the proceedings; and where such a resolution is passed, this Act shall not require the meeting to be open to the public during proceedings to which the resolution applies.