

**NOTICE OF MEETING**

You are hereby summoned to a meeting of  
Yarm Town Council to be held at  
**The Fellowship Hall (side entrance)**  
**West Street, Yarm TS15 9BT.**  
**Date: Tuesday 8th March 2022**  
**Time: 7pm**  
Members of the public are invited to  
attend the meeting  
**Juliet Johnson, Proper Officer to YTC**



Yarm Town Council  
Town Hall  
High Street  
Yarm  
TS15 9AH

In accordance with the Openness of Local Government Bodies Regulations 2014, photographing, recording, broadcasting or transmitting the proceedings of a meeting by any means is permitted; the Chair will notify those present of this at the start of the meeting and ask whether they agree to be filmed, recorded or photographed

## Weigh and Tolls Committee

### MINUTES

**PRESENT:**

Cllr. John Coulson (Vice Chair)	Cllr. Chris Neil
Cllr. Philip Addison	Cllr. Pam Smailes
Cllr. Peter Monck	Cllr. Barbara Wegg
Cllr. Patrick Morton	Proper Officer / Town Clerk - Juliet Johnson

The Rate Payers' Representative (RPR) Karen Shields was in attendance.

Ward Cllr. Dan Fagan was in attendance.

**1.0 To appoint a Chairman in the absence of the Chair and/or Vice Chair**

**1.1** In the absence of the Chairman, the Vice Chair, Cllr Coulson took the Chair.

**2.0 Apologies for Absence**

**2.1** Apologies were received from the **Chairman Cllr. Alan Gallafant & Cllr. Alan Moffitt.**

**Cllr. Chris Johnson** had confirmed that he was unable to attend due to an unforeseen circumstance.

Apologies were received from Ward Cllr. Andrew Sherris.

### 3.0 Code of Conduct | Declaration of Interest | Dispensation

- a) To record declarations of interest from members of any item to be discussed
- b) To consider, vote upon and record any requests for dispensation

#### 3.1 Request for dispensation - Cllr Alan Gallafant

**The Clerk** briefed the meeting that **Cllr Allan Gallafant** had requested dispensation for non-attendance at meetings (due to illness) in accordance with Section 85 of the Local Government Act 1972, until such time as he is able to attend.

**APPROVED:** The request for dispensation from Cllr. Gallafant was approved by all Councillors.

#### 4. Confirmation of Minutes:

- a) To confirm the minutes of the previous meeting of the Weigh and Tolls Committee (8th February 2022)

**PROPOSED:** Cllr Addison                      **SECONDED:** Cllr Monck                      **AGREED.**

#### 5. Matters arising from the minutes of the previous meeting

##### 5.1 Events Evaluation Meeting: Key Points

**The Clerk** summarised the key points of the 2021 Events Evaluation meeting held (including both delivery partners and councillors. A write up of this evaluation ( areas for improvement and things that had gone well) will be circulated in time to inform the relevant 2022 Events (i.e. Yarm Fair, Remembrance Sunday and the two Christmas Events). The Showmen’s Guild representatives (ref. Yarm Fair) had been very complimentary about what they viewed as a very positive partnership with Yarm Town Council.

##### 5.2 Request for Queen’s Jubilee Beacon re. 020622

**The Clerk** confirmed that a request for one of the above had been placed with Stockton Borough Council (SBC) and it has been confirmed that Yarm has been allocated a beacon.

**Cllr Monck** confirmed that he had provisionally confirmed a Piper and a Gospel Choir for the beacon event that would take place on Thursday 2nd June at 9.45 for 40 minutes. Further discussion would take place at the soon to be scheduled Leisure & Culture Committee.

##### 5.3 ‘Living Streets’: update re. street audits

**Karen Shields (RPR)** confirmed that she was awaiting a map of the High Street in order to conduct this work.

**ACTION:** The Clerk & K.Shields to obtain maps (a ‘goad plan’) of a) the High Street b) the River (relates to YTC agenda items as regards river walks)

#### 6. Finance - To authorise payment of the accounts (Weigh and Tolls)

With the exception of any item identified above as containing exempt or confidential information under the Local Government Act 1972 – section 100A(4), members of the public (other than those prohibited from doing so) are entitled to attend this meeting and/or have access to the agenda

**Cllr Addison** requested payment of 1 item (Virgin Media £38.40) - **AGREED.**

**7. Town Hall Heritage Centre Project : update following project group**

**7.1 The Clerk** confirmed that the working /project group had met. **Cllr Monck** confirmed that an NLHF bid was now being prepared as regards audience engagement work and involvement in developing content for the Heritage Centre. This would expand the budget for this area of work from the existing £80k up to potentially £179k if successful. This is, however, an extremely competitive process, especially at the current time.

**7.2 Cllr Monck** confirmed that the Legal Agreement (inc. heads of terms and permission to occupy) should be ready for April. The planning Application should be dealt with in the next couple of weeks.

The Clerk confirmed that an electronic notice board (southside) can be provided as part of the scheme; 2 storey portacabins may be installed on the east side to accommodate the site office and break room for staff; the start date on site is still hoped to be July 2022; a draft communications plan is being drafted by SBC for the YTC project group to feed into.

**8.**

**8.1 Yarm Gala & Queen's Platinum Jubilee (5.06.22): Update & Further Planning**

**8.1.1 The Clerk** confirmed that the first new Leisure & Culture Committee meeting had been arranged. The Clerk has made provisional bookings with local performers including professional companies and street theatre in order to ensure availability given high demand for the weekend of the Jubilee but this was obviously subject to further discussion with the Leisure and Culture Committee (to define the type of event they want) and then further approval by YTC.

**8.1.2** Reference was made to decorating the High Street with Bunting. **Cllr Smailes** suggested purchasing this locally and that the knitting group would be producing something for the occasion.

**8.2 Proposal to purchase a Queen's Platinum Jubilee Flag**

**Cllr Monck** proposed purchasing the above at the cost of £35.

**AGREED & ACTION:** **The Clerk** to purchase.

**9. To receive items for information and consideration for the next agenda**

N/A

**10. To confirm the date and time of the next Weigh and Tolls Committee meeting:** 12th April 2022

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