

**NOTICE OF MEETING**

You are hereby summoned to a meeting of

Yarm Town Council to be held at

**The Fellowship Hall (side entrance)**

**West Street, Yarm TS15 9BT.**

**Date: Tuesday 18th May 2021**

**Time: 6.00pm**

Members of the public are invited to attend the meeting (COVID maximum: 6)

**COVID: PPE MUST BE ADOPTED**

**in line with government guidance**

**Juliet Johnson, Proper Officer to YTC**

[townclerk@yarmtc.org](mailto:townclerk@yarmtc.org)



Yarm Town Council

Town Hall

High Street

Yarm

TS15 9AH

tel: 07399 576254

In accordance with the Openness of Local Government Bodies Regulations 2014, photographing, recording, broadcasting or transmitting the proceedings of a meeting by any means is permitted; the Chair will notify those present of this at the start of the meeting and ask whether they agree to be filmed, recorded or photographed

## **ANNUAL MEETING**

### **AGENDA**

#### **1.0 Election of a Chair**

- a) To appoint a Chair / Mayor for the following municipal year.
- b) To complete the signing of the 'Declaration of Acceptance of Office' by the Chair

#### **2.0 Election of a Vice Chair**

- a) To elect the Vice Chair for the following municipal year.
- b) To complete the signing of the 'Declaration of Acceptance of Office' by the Vice Chair

#### **3.0 Apologies for Absence**

#### **4.0 Code of Conduct | Declaration of Interest | Dispensation**

- a) To record declarations of interest from members of any item to be discussed
- b) To consider, vote upon and record any requests for dispensation

With the exception of any item identified above as containing exempt or confidential information under the Local Government Act 1972 – section 100A(4), members of the public (other than those prohibited from doing so) are entitled to attend this meeting and/or have access to the agenda

**5.0 To note the minutes of the previous Annual Meeting (12.05.20; agreed 09.06.20)**

**6.0 To elect a Chairman to the following committees:**

- a) Allotment Committee
- b) Cemetery Committee
- c) Finance & Governance Committee
- d) To consider the need for any other committee and appoint a Chairman

**7.0 To elect members of the Council to serve on the committees with voting rights (all members having attendance and participation rights)**

- a) Allotment Committee (4 members)
- b) Cemetery Committee (4 members)
- c) Finance & Governance Committee (currently: all council members)
- d) Any other committees

**8.0 Election of Lead Councillor for Finance**

**9.0 Election of Rate Payer's Representative**

**10.0 Appointment of Representatives to Outside Bodies**

**11.0 Timetable and Arrangements For Review of Policies & Contracts (paper refers)**

**12.0 Insurance Cover**

- a) to note the existing insurance cover arrangements (long term agreement in place until 31st May 2022 - papers refer)

**13.0 To Agree Days / Dates / Place of Future Town Council Meetings**

With the exception of any item identified above as containing exempt or confidential information under the Local Government Act 1972 – section 100A(4), members of the public (other than those prohibited from doing so) are entitled to attend this meeting and/or have access to the agenda

**14.0 Yarm Town Council Annual Assembly - Day / Date**

**Juliet Johnson, Clerk to Yarm Town Council**