

### NOTICE OF MEETING

You are hereby summoned to a virtual meeting of Yarm Town Council to be held via Zoom on-line.

**Date: Tuesday 9th March 2021 Time: 7PM**

The venue is thus wherever councillors/public feel comfortable joining from, that is without background noise & sale of alcohol.

Members of the public are invited to attend the meeting.

**To join the meeting, please use Zoom with  
ID: 531 963 1657 ; PASSWORD: 065167  
for 'YTC Ordinary Meeting & Weigh & Tolls'**  
Juliet Johnson, Proper Officer to YTC



Yarm Town Council  
Town Hall  
High Street  
Yarm  
TS15 9AH

In accordance with the Openness of Local Government Bodies Regulations 2014, photographing, recording, broadcasting or transmitting the proceedings of a meeting by any means is permitted; the Chair will notify those present of this at the start of the meeting and ask whether they agree to be filmed, recorded or photographed

## Weigh and Tolls Committee

### MINUTES

#### PRESENT:

Cllr Alan Gallafant (Chair)

Cllr Peter Monck

Cllr John Coulson (Vice Chair)

Cllr Patrick Morton

Cllr Philip Addison

Cllr Marjorie Simpson

Cllr Alan Moffitt (joined 7.07pm)

Cllr Pam Smailes

Juliet Johnson (Town Clerk / Proper Officer)

IN ATTENDANCE: Ward Councillor Andrew Sherris (Stockton Borough Council)

#### 1. Apologies for absence

1.1 Cllr Johnson had notified that he would join the meeting later (not in attendance).

#### 2. Code of Conduct | Declaration of Interest | Dispensation:

With the exception of any item identified above as containing exempt or confidential information under the Local Government Act 1972 – section 100A(4), members of the public (other than those prohibited from doing so) are entitled to attend this meeting and/or have access to the agenda

- a) To record declarations of interest from members of any item to be discussed
- b) To consider, vote upon and record any requests for dispensation

**2.1 N/A**

**3. Confirmation of Minutes:**

- a) To confirm the minutes of the previous meeting of the Weigh and Tolls Committee (9th February 2021)

**3.1** Cllr Smailes requested that **the minutes** should be amended to reflect her response to Cllr Monck’s comments i.e. that her screen camera is not on because it is broken, and that this has been stated previously. **The Clerk** agreed to make the amendment.

**3.2** The minutes were approved and accepted .

**4. Matters arising from the minutes of the previous meeting**

**4.1 Town Hall Lightning Conductor - The Clerk** is actioning this repair.

**4.2 a) Update: Events - latest COVID guidance & SBC position**

**Cllr Gallafant** informed the meeting that there was no further change as to the previous position (i.e. no events prior to the end of July) and an update was awaited, especially as regards Yarm Fair.

b) **Cllr Coulson** enquired as to the nature of a contract for an Events Manager, given the current circumstances i.e. a fair get out clause. **Cllr Gallafant** confirmed that any such contract would ensure proper payment, fairness to all parties and protection of public resources.

**5. Finance:**

5.1 To authorise payment of the accounts (Weigh and Tolls)

**Cllr Addison** proposed the payment of the usual monthly sum, as follows, which was agreed.

ITEM	CREDITOR	METHOD	AMOUNT
Broadband / Wifi	Virgin Media	DD	£38.40 (March)

**6. Update on the Town Hall & Heritage Centre Project**

**6.1 Cllr Monck** updated the meeting regarding progress:

- a) a contribution of £300k from SBC has been agreed / approved by Cabinet - this is 50% of the funding required;
- b) YTC is contributing £100k (previously agreed and in the 2021/2022 budget);
- c) additional funding is being sought from the National Lottery Heritage Fund (NLHF) and other funding streams;
- d) the latest key preparatory stage of work is an asbestos survey which is awaited;
- e) September 2021 is the earliest possible start date for the project to commence; a project management timeline has been produced.

**ACTION:**        **The Clerk** is to circulate the project management timeline.

**6. A) Rate Payer's Representative**

(N.B. the Chair agreed to move this item from the Ordinary YTC Agenda to this Weigh & Tolls Agenda, as this is the traditional place for RPR items).

**6.1 The Clerk** referenced the information previously forwarded by email to all Councillors regarding an application received by someone wishing to take up the role of Rate Payers' Representative (in response to the online advert).

**6.2 Cllr Monck** commented that the applicant's information provided demonstrated a range of skills and experience that would be very positive for YTC and proposed that the applicant should be invited to join as RPR.

**6.3 Cllr Smailes** suggested that the applicant could wait to join after the elections in May. **Cllr Monck** suggested that the applicant could be invited to join immediately and see if they wished to continue after May.

**Proposed: Cllr Monck;        Seconded: Cllr Coulson;        Majority Agreed.**

**7. To receive items for information and consideration for the next agenda**

**7.1** To be forwarded to the Clerk.

**9. To confirm the date and time of the next Weigh and Tolls Committee meeting:**

7pm, Tuesday 13th April 2021

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Signed (Chairman) : .....Date: .....

Signed (Town Clerk) : .....Date: .....